



OREGON STATE GOVERNMENT Price List of Goods and Services



2021-23 Biennium
March 2020

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2021-23 PRICE LIST OF GOODS AND SERVICES

Foreword

The *Price List of Goods and Services (Price List)* for 2021-23 provides a detailed description of the services and related costs that a state agency should include in its budget. Charges and user fees included in the *Price List* provide state agencies with a starting point for developing 2021-23 agency budgets. *Price List* charges and user fees are subject to change as the budget requests of the Department of Administrative Services (DAS) and other contributing agencies are altered during the development of the Governor's Budget (GB) and the Legislatively Adopted Budget (LAB).

The *Price List* will be e-published in three different versions throughout the budget development cycle: Agency Request Budget, Governor's Budget, and Legislatively Adopted Budget. A full printable copy of the current version is available at <https://pricelist.dasapp.oregon.gov/>.

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Department of Administrative Services

CHIEF OPERATING OFFICE

The Office of the Chief Operating Officer (COO) leads the development, administration, and implementation of statewide policy and coordinates state government operations. The office also manages the day-to-day operations of the Department of Administrative Services (DAS). This includes:

- Implementation of enterprise level (statewide) initiatives.
- Coordination of statewide communication, legislative activities, and state government operations.
- Development and communication of economic forecasts and prison population forecasts utilized by state agencies, legislators, the Governor, local governments, and the public.
- Coordination of state government's internal audit function as well as internal auditing of DAS programs and processes.
- Coordination of a real-time legislative bill tracking system (BillTracker) that allows state agencies to track bills throughout the legislative process.

Costs associated with these activities are supported by an assessment that allocates costs to state agencies based on 2019-21 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority. *Reference COO in Appendix A.*

Contact for more information: Brian DeForest at 503-378-5526 or Brian.E.DeForest@oregon.gov.

Office of Public Records Advocate

The Office of Public Records Advocate is responsible for providing facilitated dispute resolution services at the request of government bodies or public records requesters; providing training on public records laws; and leading the Public Records Advisory Council.

Costs associated with these activities are supported by an assessment that allocates costs to state agencies based on 2019-21 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority. *Reference COO in Appendix A. Federal Funds should not be used to pay for this assessment as the Federal Government will not participate in funding central government functions.*

Contact for more information: Todd Albert at 503-986-2212 or Todd.Albert@oregon.gov.

DAS INFORMATION TECHNOLOGY

DAS Information Technology (DAS IT) is the service delivery organization charged with providing application and desktop support to all DAS divisions and any agencies that request these services. DAS IT is responsible for providing appropriate technology service delivery to support DAS in the accomplishment of its mission.

Technology Support Center – Help Desk

The help desk provides a variety of application support services:

- Desktop support (PC, laptop, Mac, etc.).
- Standard and non-standard application support and troubleshooting.

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- Remote desktop access.
- Network access and security.
- File and print services: DAS physical desktops are required for this service which provides the ability to store files and folders in a secure manner and the ability to print.

Service	2021-23 Rate
Technology Support Center – Help Desk	\$555.62/month per position

Contact for more information: Mini Kobbervig at 503-934-0975 or Mini.G.Kobbervig@Oregon.gov.

CHIEF FINANCIAL OFFICE

The Chief Financial Office works with state agencies, under direction from the Governor’s Office, to review and compile objective and accurate information to assist state leaders and the public in making wise use of state resources. The office works with agencies to prepare the Governor’s Budget, represents the Governor in the legislative process, and implements the Legislatively Adopted Budget.

Budget and Management

- Develops and publishes budget instructions.
- Directs development of the Agency Request Budget, the Governor’s Budget, and the Legislatively Adopted Budget.
- Monitors state agency execution budgets.
- Conducts administrative studies and analyses of government issues and programs for the Governor, Legislature, or requesting agencies.
- Audits, reports, and archives agency and statewide budget information: The Statewide Audit and Budget Reporting Section (SABRS) stores and maintains this information in the Oregon Budget Information Tracking System (ORBITS) and the Oregon Position Information Control System (OPICS).

Capital Finance and Facilities Planning

- Coordinates issuance of debt and post-issuance compliance for multiple general obligation bond programs and the Lottery Revenue bond program.
- Coordinates budgeting for bond-financed capital projects and debt service on outstanding debt at a statewide level.
- Plans long-term space needs for leased and state-owned space for state agencies.
- Assists agencies in developing maintenance plans for state-owned facilities.
- Assists in the analysis and planning of major construction projects.
- Coordinates the statewide facility inventory.
- Supports the following governing bodies:
 1. Capitol Planning Commission (CPC) was reestablished by the Legislature in SB 671 (2009). It provides recommendations and information to project-proposing agencies and biennially to the Legislature on state government construction and facilities management projects within the boundaries of the cities of Salem

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and Keizer. The Commission also provides a public process for review of Area Plans and Capital Construction Projects within the Salem and Keizer city limits. The CPC charge is based on budgeted Full-Time Equivalent (FTE) positions for each state agency with 15 or more FTE. Agencies with less than 15 FTE employees are not assessed. *Reference CFO-Capitol Planning Comm. in Appendix A.*

2. **Capital Projects Advisory Board (CPAB)** provides public review of proposed capital projects of all state agencies (except the public universities). CPAB advises the DAS director on long-range facility plans that agencies submit to DAS; the condition of facilities, maintenance schedules, and options for new facilities (this applies to existing and proposed facilities within the class called major construction or acquisition in the Governor's budget); agency plans to lease facilities of 10,000 square feet or larger for 10 years or more; and agency plans to build or buy a building of 10,000 or more square feet. In evaluating a capital project or major lease, the Board considers: the agency's mission and long-range facilities plans; effective use of existing and proposed building space; if all reasonable alternatives have been explored by the agency; the condition of occupied and unoccupied building space; the agency's plan for asset protection, including operation, maintenance, and repair; and the ability of the agency to reasonably maintain and operate all its facilities.

Statewide Accounting and Reporting

- Leads effective statewide accounting and financial reporting services, provides high quality customer consultation, and ensures statewide compliance with state and federal fiscal reporting requirements.
- Interprets generally accepted accounting principles and establishes statewide policy through the Oregon Accounting Manual. Provides professional consultation and training services to agency fiscal staff on accounting and financial reporting. Compiles and publishes the state's audited Comprehensive Annual Financial Report.
- Provides statewide leadership of accounts receivable management. Develops, implements and monitors processes to improve the state's debt collection activities. Publishes and submits an annual accounts receivable management report to the Legislature.
- Coordinates federally mandated reporting requirements and provides guidance to agencies on various federal compliance issues.
- Provides security administration for the state's financial systems as well as administers the statewide travel card program and the statewide travel policy.

The total cost for operating the sections above, except for CPC, are supported by an assessment and are distributed to all agencies on the following basis. *Reference CFO in Appendix A.*

- A minimum assessment of \$2,500 is charged to agencies that have 2.00 or less 2019-21 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority.
- A minimum assessment of \$5,000 is charged to agencies that have 2.01 to 30.00 2019-21 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority, or less than \$10 million in the agency's 2019-21 total funds LAB.
- The remainder of the assessment is split amongst the rest of the agencies with 50 percent allocated according to 2019-21 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority and the other 50 percent allocated according to the size of the agency's 2019-21 total funds LAB.

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Contact for more information: Dustin Ball at 503-378-3119 or Dustin.Ball@oregon.gov.

ENTERPRISE INFORMATION SERVICES (EIS) (FORMALLY KNOWN AS OFFICE OF THE STATE CHIEF INFORMATION OFFICER)

Oregon's State Chief Information Officer (State CIO) is an independent official appointed by and responsible to the Governor. The State CIO operates as the Governor's primary advisor for statewide enterprise technology and telecommunication projects and programs, implementation of the IT governance framework, and establishment of state government's long-term IT strategy (the Enterprise Information Resource Management Strategy).

By clarifying the role of the State CIO and ensuring alignment between statewide IT policy and operations, HB 3099 (2015) provided a unique opportunity for the Office of the State CIO (OSCIO) to reaffirm its commitment to help state agencies and partner jurisdictions to better serve Oregonians. This legislation enabled a renewed focus on data center operations, development of enterprise security capabilities, effective management of IT vendor relationships, and implementation of Oregon's IT governance framework.

Under the new operating model, the EIS comprises six sections: Cyber Security Services (formally Enterprise Security Office), Project Portfolio Performance (formally IT Governance), Shared Services (formally Enterprise Shared Services), Strategy and Design (formally Chief Technology Office), Data Governance and Transparency (formally Chief Data Officer), and Data Center Services (formally State Data Center). The EIS provides statewide IT leadership by ensuring alignment between statewide IT policy and operations, maturing enterprise technology governance, leveraging investments in shared services, ensuring transparency, providing oversight on IT projects exceeding \$150,000, and delivering secure and innovative solutions. The EIS is driven by four core values:

- **Accountability.** *Responsible for quality outcomes and share information openly and honestly.*
- **Customer-centered.** *Listen and seek to understand our customer's needs.*
- **Collaborative.** *Build trust and establish mutual purpose to forge effective partnerships across the enterprise.*
- **Innovation.** *Simplify complexity, challenge conventional wisdom, and seek creative and useful solutions.*

EIS will rely on an assessment model for the 2021-23 biennium; Data Center Services (DCS) will use an assessment model plus a rate-based cost allocation methodology for individual service line charges.

Cyber Security Services (formally known as Enterprise Security Office)

The Cyber Security Services program brings together enterprise security – governance, policy, procedure and operations – under a single, accountable enterprise organization. This allows for the end-to-end direction setting and execution for enterprise security. The program is comprised of a policy and controls section for setting enterprise security policy and the associated controls to ensure compliance, a solutions section driving enterprise security architecture, a services section to deliver on a day-to-day enterprise security operations in the Data Center, and a security operations center providing dedicated, real-time security monitoring and response across enterprise operations. Cyber Security Services personnel work collaboratively with Data Center domain teams to deliver secure solutions to customers.

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Project Portfolio Performance (formally known as IT Governance)

The Project Portfolio Performance program is responsible for the IT Governance Framework, which includes oversight and portfolio management of all major IT investments. Using the standard framework and statewide policies, the office will work with agencies to identify and resolve IT project issues and strike a balance between central delivery and agency flexibility. The staff serves as advisors, making recommendations for agency alignment with enterprise strategies and architecture, project management and IT governance maturity, industry best practices and agency business goals. They look for solutions and cost-sharing opportunities across multiple agencies and offer alternate solutions to business problems. The program helps facilitate efficient decision-making, policy development and adherence to statutory requirements and provides tools and training to assist agencies in achieving project success.

Shared Services (formally known as Enterprise Shared Services)

The Shared Services program manages a number of programs, including e-Government, Project Management Office, the Statewide QA Program, and the Statewide Interoperability Program. The central theme of these programs is the development of shared service models and management of long-term strategic vendor relationships (e.g., the state of Oregon's e-Government partnership NIC-USA). Additionally, Shared Services has partnered with DAS Procurement in development of a joint IT Supply Chain Management program ("BaseCamp"). Unlike the traditional approach to IT procurement, future statewide IT price agreements will be driven by the establishment of a comprehensive and cohesive enterprise technology architecture that ensures interoperability, while minimizing cost and disruption to current systems (i.e., a technology reference model). Ultimately, BaseCamp will provide a single point of reference for legacy, core, and leading technology services – aggregating purchasing power across the state, reducing application and infrastructure complexity.

Strategy and Design (formally known as Chief Technology Office)

The Strategy and Design program works to instantiate strategic technology initiatives, enterprise technology standards and processes, and policy that align technology vision with business strategy. Key initiatives include a state network redesign and modernization, a partnership with Link Oregon, and the enterprise rollout of Microsoft 365 productivity capabilities.

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Data Governance and Transparency (formally known as Chief Data Officer)

With the passage of HB 3361 (2017), the Data Governance and Transparency Program is tasked with the establishment of Open Data standards, providing technical guidance on the proactive release of publishable data, development of an enterprise data and information strategy, maintaining the data.oregon.gov web portal, and managing the Oregon Transparency and Geospatial programs. The Data Governance and Transparency Program supports the state in utilizing data-driven decision making to improve service delivery across the enterprise, benefitting Oregonians.

The total cost for operating the policy sections above are supported by an assessment and are distributed to all agencies on the following basis. *Reference Enterprise Info. Svcs. (EIS) in Appendix A.*

- A minimum assessment of \$2,500 is charged to agencies that have 2.00 or less 2019-21 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority.
- A minimum assessment of \$5,000 is charged to agencies that have 2.01 to 30.00 2019-21 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority, or less than \$10 million in the agency's 2019-21 total funds LAB.
- The remainder of the assessment is split amongst the rest of the agencies with 50 percent allocated according to 2019-21 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority and the other 50 percent allocated according to the size of the agency's 2019-21 total funds LAB.

Contact for more information: Dana Keller at 503-378-5751 or Dana.Keller@oregon.gov.

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DATA CENTER SERVICES (FORMALLY KNOWN AS ENTERPRISE TECHNOLOGY SERVICES, STATE DATA CENTER)

Data Center Services (DCS) is the external shared service provider for computing and network infrastructure relied upon by state agencies. DCS's primary customers are state agency IT shops that develop innovative solutions to automate business operations that support their constituents. The operations of DCS are outside the direct management control of these agencies and are guided by a governance structure that ensures business needs drive key decisions regarding DCS' IT infrastructure. The infrastructure components include local and wide area network connectivity, storage management, compute, colocation and disaster recovery.

DCS is funded by a rate methodology for usage-based technology service (reference Appendix B), an assessment methodology for fixed costs related to managing state government's core infrastructure and services (reference Appendix A), and pass-through.

Assessment

An administrative overhead assessment covers the costs of the administrator and deputy administrator, operation and maintenance of the state's core infrastructure, support services provided by DCS staff, and the expenses required to manage, architect, engineer, maintain, secure and operate the IT functions and supporting technology used by agencies. The services covered by the assessment include:

- Core DCS and wide area network (WAN) functionality and physical network infrastructure.
- Business relationship.
- Management.
- Incident response and change management.
- SDC building maintenance.
- Staff and vendor direction and supervision.
- Disaster recovery solution development and testing.
- Management of the federally regulated data compliance program.
- Translation of business requirements into solution options.
- Service desk functions including taking calls from customers, creating service tickets, and monitoring and responding to system alerts.

Costs associated with these activities are supported by an assessment that allocates costs to state agencies based on 2019-21 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority. *Reference Data Center Services (DCS) in Appendix A.*

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Pass-Through

Pass-through is a charge that is incurred by DCS then passed directly to the customer on a dollar-for-dollar basis. Pass-through costs are not included in service rates.

1. Network Pass-Through: This charge is paid for domain registrations and renewals then passed through to the customer. The majority of DCS customers converted to direct billing from the vendor for all other network pass-through.
2. Software Pass-Through: This charge is paid for Secure Socket Layer (SSL) certificates, server software, scanning software, Windows, iSeries, Linux, database, and other enterprise software purchased by DCS for the benefit of the customer. Customers utilizing Oracle products should note that the financial impact of the expiration of the Oracle settlement on June 30, 2022, has not been determined and is not included in the Price List.
3. Disaster Recovery Pass-Through: This service is obtained through a Vendor Managed Service Contract intended for disaster recovery and business continuity. See below, Vendor Managed Services #2.

Vendor Managed Services

DCS may utilize vendor managed services in order to fulfill service requests beyond its current service offerings (non-standard services) or as an option to manage the resources to fill standard service requests for hosting, storage, network and security. The rates charged depend on whether the service requested is a DCS standard service offering or a non-standard service offering.

1. Standard service offerings charged at the current DCS rate incorporating all components of the service, including computing, storage, network, security and billable hours. Billable hours will be based on the Service Solutions chart that estimate the number of hours required to build out a simple, moderate or complex environment.
2. Non-standard service offerings for services outside the scope of the current DCS service catalog are billed on a pass-through basis.

Exceptions to #1 and #2 above require review and approval by the DCS Architecture Review Board.

Charge for Services

DCS uses a rate development method that relies on a cost allocation process to determine actual costs to provide a unit of service. Cost allocation incorporates all fixed and variable costs used to determine the total cost for providing a service. Rates are then calculated to recover total actual costs for each service offering, based on the following objectives:

1. Rates represent the true cost of delivering a service.
2. Each service line is run as a “business within a business.”
3. The process complies with federal regulations.
4. Forecasting is based on historical usage and trend data.
5. Rates are scrutinized internally and externally for transparency.

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Computing Services

Computing Services provides hosting and management for mainframe, midrange and X86 server-based applications, and the storage infrastructure environment. All platforms are built using best practice and state security standards and are maintained and monitored to ensure a reliable computing experience.

Mainframe

Supports z/OS, z/VM and z/Linux. Primary function covers the actual mainframe computer systems software (operating systems, networks, DBMS, etc.) which are responsible for the efficient performance of the mainframe and perform tasks that integrate mainframe vendor software, utilities, databases and communications. This service unit performs engineering, installation, support, and disaster recovery for the mainframe platform and all associated systems and software products.

Mainframe		
	Billable Unit per Month	2021-23 Rate
Batch Processing	CPU Minute	\$32.81
CICS Processing	CPU Minute	\$49.45
DB2 Processing	CPU Minute	\$44.28
TSO Processing	CPU Minute	\$32.81
z/VM Guest Instance	z/VM Guest Instance	\$992.15

Disaster Recovery

The Disaster Recovery mainframe is located off-site along with storage that is available for testing and recovery. Every year DCS conducts two scheduled Disaster Recovery tests. Customers have the opportunity to participate in these tests for no additional charge. If a customer is interested in testing outside the two scheduled tests, this can be arranged for an additional fee. At time of test initiation, A Z113s CBU (mainframe) in Helena, Montana is activated, allowing the customer full capacity of the box for testing. Use of the test environment requires the purchase of a site license that will be passed through to the customer. DCS staff time for setup and teardown will be billed per hour.

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Midrange

Supports AIX, iSeries and Linux on IBM Power Systems. Primary functions include responsibility for the design, engineering, configuration, installation, administration and maintenance of the midrange hardware, operating systems and supported middleware. This service unit also has responsibility for disaster recovery, and other software systems hosted on AIX, iSeries and Linux. Midrange performs day-to-day operations such as system maintenance, system backup, recovery and file maintenance. Midrange installs new software releases and system patches, software configuration and resolves technical problems.

Midrange		
	Billable Unit per Month	2021-23 Rate
Virtual Operating System Service, iSeries	iSeries Instance	\$2,692.71
Virtual Operating System Service, UNIX/Linux	UNIX/Linux Instance	\$535.34
System CPU Resource Allocation	Server Core	\$162.99
System Memory Resource Allocation	GB Server Memory	\$39.42
DBMS Service, DB2 on UNIX	DB2 Server Core	\$965.59
DBMS Service, Oracle on UNIX	Oracle Server Core	\$675.23
Application Server Service	MB transferred, Web	\$0.09
Secure File Transfer Service, UNIX	Allocated SFT GB	\$0.79

X86 Server and Infrastructure

Supports the Windows and Linux server operating system and all associated infrastructure, including data storage. Primary functions include responsibility for the design, engineering, configuration, installation, administration and maintenance of the X86 platform and data storage hardware, Windows operating system, Active Directory and computer systems. This service unit also has responsibility for software systems hosted on X86 and data storage platforms that support the infrastructure. The X86 platform and data storage capacity may be provided inside the state data center or on contract to DCS as a vendor managed service. The X86 staff perform day-to-day operations such as system management, hardware patching, firmware updates, recovery and file maintenance. The unit installs operating system software, anti-virus plug-ins, and operating system patches, configures software and resolves technical problems.

Non-standard service offerings for services outside the scope of the current DCS service catalog will be billed on a pass-through basis. Any exceptions require review and approval by the DCS Architecture Review Board.

Storage Management & Backup Services

Data storage services provide secure technology and capacity management to store customers' data in a manner that meets their performance and availability needs. Backup services create reliable copies of data, related software and supporting configurations for the purpose of reproducing data from a specific point in time in the event the original is lost, erased, damaged or changed in error.

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Enterprise Email

Supports the Enterprise Email environment, Microsoft Office 365 and the Enterprise Shared Active Directory. Also implements and supports enterprise identity solutions such as Azure AD Connect and Microsoft Identity Manager. Responsible for the maintenance and operation of the State's Global Directory. Acts as a consultative resource to state agencies regarding Microsoft Office 365 and access to the State's Global Directory.

X86 Server		
	Billable Unit per Month	2021-23 Rate
Appliance Hosting Services	Physical Appliance	\$30.54
Server Instance	Server Instance	\$29.48
System CPU Resource Allocation	Server Core	\$14.70
System Memory Resource Allocation	GB Server Memory	\$10.32
Server Clustering Services	Server	\$12.44
MS SQL Maintenance	Server Core, SQL	\$54.11
Data Storage and Backup		
Enterprise Storage	Allocated Enterprise Storage GB	\$0.10
Enterprise Storage, Mainframe	Actual Mainframe Storage GB	\$0.10
Backup Services	Backup GB	\$0.015
Enterprise Email		
Office 365 Service (does not include O365 license)	User Object	\$3.55
Mail Hub Service	Email Address per user Object*	\$2.34
<i>*The user object is a mailbox for a user or resource that can send and receive email and calendaring.</i>		

Support Services

The Support Services team is responsible for providing operational support for the computing services section. Support Services provides all network services, mainframe production control, colocation, DCS service desk, change management and incident management programs.

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Network

The Network team supports the DCS network, Wide Area Network (WAN), Metropolitan Area Network (MAN), Local Area Networks (LAN) and wireless networks. Primary functions include responsibility for the design, engineering, configuration, installation, administration and maintenance of the enterprise's data communication systems.

Data Network		
	Billable Unit per Month	2021-23 Rate
LAN Services	12 Port Switch	\$45.29
Wireless Services	Device	\$15.77
Special Fiberstrand (offered to existing customers only)	Strand	\$205.14

Colocation

The Colocation team provides customers with network connectivity and physical access to the state data center. DCS provides the physical building, cooling, power, bandwidth and physical security while the customer provides servers and storage.

Colocation		
	Billable Unit per Month	2021-23 Rate
Colocation	Rack	\$910.72
Key Card Access	One-time charge per card	\$21.52

IT Professional Services

IT Professional Services are work performed on behalf of an agency request. The type of work can be performed by any program within the data center. The types of work that are billable include:

1. Consulting services specific to customer requests that are beyond the service expectations incorporated in the rate for that service.
2. Modifying, enhancing or terminating a customer's existing service instance.
3. Service set-up.
4. User support, mainframe.

IT Professional Services		
	Billable Unit per Month	2021-23 Rate
IT Professional Services	Hour	\$156.36

Contact for more information: Kat Kordon at 503-373-0988 or Kathy.L.Kordon@oregon.gov.

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CHIEF HUMAN RESOURCES OFFICE

The Chief Human Resources Office (CHRO) provides the enterprise-wide policy leadership necessary to maintain a reliable and qualified workforce for Oregon state government. The CHRO's centralized policy functions enable executive branch agencies to share resources and expertise with which to manage their human resources assets and capital in a cost-effective way. CHRO also provides human resources (HR) management services to smaller agencies, boards and commissions that do not have the staff to perform these functions.

The office oversees the following HR functions:

Classification and Compensation

This unit maintains the state's compensation plan for approximately 40,000 employees in classified, unclassified, and management service positions. The unit is also responsible for development and maintenance of the classification system.

Human Resources Systems

This unit is responsible for the management, operation and security of the statewide Human Resource Information System (HRIS) and Learning Management System (LMS) used by all three branches of state government. These systems are mission-critical to statewide HR administration, recruitment, and training and must be available on a daily basis with information instantly available for HR and payroll processing. In early 2019, the CHRO implemented a new HR system, Workday, which standardized HR business processes across the enterprise, improving efficiency and providing robust tracking of employee and position information. The modern features of Workday have made state recruiting more contemporary and are enabling improved decision making through on-demand data analysis and reporting.

Labor Relations

This unit represents the Governor on behalf of all executive branch agencies in collective bargaining. Currently the Labor Relations Unit administers 31 collective bargaining agreements which cover approximately 27,600 employees who are represented by 10 different labor organizations, and one SEIU bargaining unit of 12,000 home care workers.

Policy Consultation and Research

This unit establishes a system of human resources administration for state government by developing and implementing the state's workforce management plan; developing and administering CHRO rules and policies; and providing consulting services and technical assistance to agency HR offices.

Talent Acquisition

This unit provides statewide leadership in recruiting a skilled, diverse workforce for Oregon state government by providing innovative solutions for improving the state's recruitment process, creating and implementing a viable and sustainable succession planning process to provide workforce bench strength and increase representation of minority candidates in recruitment pools at all levels.

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Workforce Management and Collaboration

This unit focuses on state government's values of accountability, equality, excellence and integrity by partnering with state leadership, managers and employees as internal consultants that provide best-practice workforce strategies, solutions and resources to meet current and future workforce needs. Service areas include management education, leadership development, people and data analytics, employee engagement, and executive/management coaching.

Leadership Oregon

This function supports and enhances the professional and personal development of state government's managers through an interactive and practical curriculum that expands an awareness of self, state government and local communities while promoting pride in public service.

Training and Development Services

This function administers the agency domain in the iLearnOregon system to manage and report employee training and development records; assesses training needs; assists with the creation and delivery of customized training and post-training evaluation.

Costs associated with the above activities are supported by an assessment that allocates costs to state agencies based on 2019-21 budgeted Full-Time Equivalent (FTE) authority. *Reference CHRO in Appendix A.*

Client Agency Human Resources Management Services

This unit provides cost-effective HR services while decreasing employment contract and legal risks to agencies that cannot afford the staff to handle these services in-house.

Full-service HR management services include:

- Collective bargaining agreement administration.
- Grievance, complaint and employment litigation support.
- Leave administration and personnel records management.
- Management advice, counsel and coaching.
- Investigation services, conflict mediation and resolution.
- Recruitment services and records management.
- Position management services and classification allocation.
- Employee safety and workers' compensation compliance.

Costs associated with the above activities are supported by an assessment that allocates costs to state agencies based on 2019-21 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority. *Reference CHRO Client Agency HR Mgmt. Svcs. in Appendix A.*

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Standalone HR management services using an hourly rate, include:

Talent Acquisition Support Services

Talent acquisition support services include guidance and advice on federal and state laws, rules, policies and labor contract interpretation concerning recruitment strategies; development of recruitment advertising and outreach strategies; creation of recruitment announcements, supplemental questions and evaluation criteria, application review, and applicant notifications; support for interview self-scheduling, interview question guidance, and review of veterans' preference requirements. The talent acquisition team also provides representation at local career fairs, as well as handles all recruitment records management and retention. **Standalone rate: \$80/hour**

Contact for more information: Madilyn Zike at 503-378-3020 or Madilyn.Zike@oregon.gov.

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ENTERPRISE ASSET MANAGEMENT

Enterprise Asset Management (EAM) includes the Rent Program, Real Estate Services, Fleet and Parking Services, and State and Federal Surplus Property. The focus of these programs is property management, both real and personal, that produces optimal use of state government assets and supports agencies' requirements for space, travel and operational needs. EAM's responsibilities encompass the full life cycle of the assets the division manages, acquires, operates, maintains and disposes. These value-added services allow state agencies and select local government customers to focus on their primary missions.

Rent Program

The Rent Program includes the following sections:

Trade Services

This section provides custodial and landscape services, building maintenance and repair services including electrical, HVAC and security services to state-owned and operated buildings in Salem, Wilsonville, Portland, Eugene and Pendleton.

Trade rates will be a blended average using the following service categories:

Trade Rate - Service Category	2021-23 Rate per hour
Administrative Services – Tririga Support, Contracts and Procurement Svcs., Key Card administration	\$70
Trades – Labor, Driver, and Landscaping	\$65
Trades – Custodial	\$53
Professional Trades – Electrical, HVAC, Painting, Plumbing, and Building Security	\$109

Key Card Services

Key Card Services provides a variety of basic physical and electronic security in DAS-owned buildings and provides Photo ID key cards as an over-the-counter service to tenants in DAS-owned buildings. This program installs, repairs, and replaces key card (electronic access) systems on exterior doors and designated interior doors as the DAS standard for its buildings. This standard ensures consistent, controlled access for DAS-owned buildings.

Key card rates include the direct cost of supplies, equipment, and labor used to produce each card.

Description	2021-23 Rate
Photo ID Keycard	\$24
Photo ID Only	\$18
Contractor/Visitor (with access)	\$22
Contractor/Visitor (no access)	\$14
Proxy Card	\$15

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Building Security Technician services will install additional key card readers and other security equipment requested by a tenant agency to enhance safety and security. The costs of installation, maintenance, repair and replacement is the responsibility of the requesting agency. For hourly rate, reference above Trade Rate-Service Category – Professional Trades.

Contact for more information: Heath Swartwout at 503-373-7031 or Heath.Swartwout@oregon.gov.

Building Space – Uniform Rent Rate

Uniform Rent recovers all building costs in DAS' Uniform Rent office buildings, which includes building maintenance, custodial services, depreciation and deferred maintenance (to pay for construction and improvement), normal utilities, debt service, building security, recycling, landscaping and administrative overhead.

Monthly Uniform Rent Rate		
	2019-21 Rate	2021-23 Rate
Basic (per sq. ft.)	\$1.55	\$1.90
Storage (per sq. ft.)	\$0.50	\$0.70

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Service Agreements and Self Support Rent Rates

EAM provides services by interagency agreement to state agencies in the buildings listed below.

The charges for these services reflect the actual cost of providing each service. The following table lists estimated costs developed using the historical costs of maintaining and operating these buildings at current service levels. In an effort to keep the monthly rent costs down, service requests provided by Trade Services is billed directly to tenant. For hourly rate, reference above Trade Rate-Service Category.

Service Agreements and Self Support Rent Rates		
Agency Number	Agency Name	2021-23 Estimated Cost
10000	Human Services, Dept. – Albina	979,575
10700	Admin Services, Dept. – Print Plant – Enterprise Goods & Services	1,124,872
10700	Admin Services, Dept. – Print Plant – Enterprise Technology Services	374,957
10700	Admin Services, Dept. – Fleet & Parking Services	671,425
10700	Admin Services, Dept. – Surplus Property	278,723
10700	Admin Services, Dept. – SDC - Enterprise Technology Services	6,439,571
10700	Admin Services, Dept. – No Valley Complex - Enterprise Asset Management*	5,738,176
14100	State Lands Dept. - State Lands Building	139,978
19800	Judicial, Dept. – Anderson Readiness Center	22,842
19800	Judicial, Dept.- Supreme Court Building	272,225
24800	Oregon Military – Anderson Readiness Center	1,370,528
25700	State Police, Dept. – Anderson Readiness Center	708,106
25700	State Police, Dept. – Pendleton Garage	22,242
25700	State Police, Dept. – Portland Lab	4,088,493
27400	Veterans’ Affairs, Dept. of - Veterans Building	135,754
34000	Environmental Quality, Dept. – DEQ Lab	4,191,907
47100	Employment-Pendleton Annex	239,929
47100	Employment Department –Albina	344,175
44000	Consumer & Business Services, Dept. – OR OSHA Blind Comm Building	104,366
44300	Oregon Health Authority – Health Lab	4,027,519
45900	Public Employees Retirement System – PERS Bldg.	168,871
47100	Employment Department –Employment Building	2,328,596
58500	Commission for the Blind - Blind Commission Building	417,464
73000	Transportation, Dept., Anderson Readiness Center	182,737
73000	Transportation, Dept., Transportation Building	263,338
	Total	\$ 34,636,369

*No Valley Complex new in 2021-23. Costs represent minimal services

Contact for more information: Rent Program Manager at 503-378-4847.

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Planning and Construction Management

Planning and Construction Management (P&CM) manages capital construction and capital improvement projects for DAS facilities as well as for other agency facilities. New construction, major renovations or improvements to building structures and systems are part of DAS' budget requests for capital improvement and capital construction. P&CM project managers' direct construction of new facilities and remodeling of existing sites and as needed, assists agencies in obtaining project management services through outside consultants. This mix of in-house and qualified private-sector contracts yields the best results for customers.

P&CM project managers ensure the design and construction of each project meets the quality requirements set by the state and tenant agencies, along with code requirements. P&CM regularly compares its costs and performance against private and public sector benchmarks to assure the highest quality service. The EAM division also manages projects for other agencies at cost, as staff is available.

Unit staff also has expertise in the construction contracting process, working with the Department of Justice on construction projects, invoicing, construction budget management, and project timeline development.

For the 2021-23 biennium, Project Management services for DAS-owned buildings are included in the monthly rent cost. For non DAS-owned buildings an hourly rate of \$109 will be charged for Project Management services.

Contact for more information: Jeremy Miller at 503-378-4847 or Jeremy.W.Miller@oregon.gov or Scott Nebeker at 503-428-6324 or Scott.Nebeker@oregon.gov.

Real Estate Services

Leasing Services

Leasing Services provides state agencies with commercial brokerage services to find suitable private sector facilities anywhere in the state. The leasing agents negotiate with property owners and brokers on behalf of the client agency, draft the lease contract and expedite the transaction through to contract execution. The leasing team also offers, at no additional fee, lease administration services, (e.g., contract enforcement, expense reconciliation, property owner management, space planning, etc.) for any lease within its portfolio. In addition to its private sector portfolio, the leasing team manages DAS' portfolio of buildings that provides office space for nearly 80 percent of state agencies' facility needs.

Private sector leases: The current leasing fee is 5.2 percent of the value of the first two years of a private sector lease, excluding concessions. DAS chooses this approach to incentivize agencies to enter into multi-year leases.

Leases in DAS-owned buildings: For the 2021-23 biennium, the leasing fee for space in DAS-owned buildings is covered in the rent.

Contact for more information: Leasing Program at 503-378-3664.

Real Estate Services

Real Estate Services provides many additional services to state agencies. Examples include:

- Support for non-leasing real estate transactions and due diligence (e.g., cell towers, easements, purchases and sales, environmental, surveys, appraisals, deeds).

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- Support for legislatively directed transactions that do not produce revenue.
- Support for executive orders pertaining to real estate.
- Support for long-term real estate projects with uncertain outcomes.
- Support for the Public Lands Advisory Committee.
- Planning services relating to state facilities (e.g., interpretation of land use and zoning regulations, contracting for traffic studies, transit studies).
- Support for the Chief Financial Officer's facilities-planning policy initiatives (e.g., portfolio management, business cases, and statewide space standards).
- Coordination between DAS and the Department of State Lands.
- Management of the real property clearing-house.

Costs associated with these activities are supported by an assessment charged to all state agencies based on a blended allocation method:

- One-third of the 2019-21 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority.
- One-third of the size of the agency's 2019-21 total funds LAB.
- One-third of the value of land the agency owns.

Reference EAM Real Estate Services in Appendix A.

Contact for more information: Real Estate Services at 503-378-3664.

Fleet and Parking Services

Fleet Services

Under ORS 283.310, DAS Fleet must control and regulate the motor vehicles used for state business, including acquisition, access to, operation, use, maintenance and disposal. In addition, Fleet is responsible for providing safe, dependable transportation in a cost effective manner. The following rule and policies further regulate how state vehicles may be used and how DAS and agencies must manage vehicle assets: OAR 125-155, Statewide Fleet Management Policy 107-011-040, and Statewide Travel Policy 40.10.00.

Program vehicle requirements: When an agency adds new programs, expands existing programs, or adds FTE that will require the use of state vehicles, the agency must submit a request for additional permanently assigned vehicles to DAS Fleet as part of budget development. This must occur by April 15 of even numbered fiscal years. Fleet uses agencies' requests for additional vehicles to plan DAS vehicle purchases. A request for a permanently assigned vehicle must include information about the type of vehicle, the approximate date the agency needs the vehicle, and signature approval.

Services provided by Fleet (through its motor pool and shop located in Salem):

- Daily rental vehicles (less than 30 days).
- Monthly rental vehicles (30 days or more).
- Fueling and car wash.
- Vehicle repair and maintenance.

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Daily Rental Vehicle Rates: The daily rental vehicle rate includes administrative overhead and vehicle maintenance. Fleet passes the actual cost of fuel, plus \$0.10 per gallon, to customers to cover the overhead of managing the fuel infrastructure.

Vehicle Type	2021-23 Rate
Sedan – FWD and AWD (Includes alt-fuel, flex-fuel, hybrid)	\$50
Sport Utility Vehicle (Includes flex-fuel and hybrid)	\$70
7 Passenger Mini Van	\$70
12 Passenger Van	\$90
Cargo Van	\$50
Pickup	\$70

Monthly Rental Rates: Fleet bills agencies a monthly rate that includes vehicle acquisition costs and administrative overhead. In addition, Fleet passes the actual cost of vehicle maintenance to customers and passes through fuel costs, plus \$0.10 per gallon, to cover the overhead of managing the fuel infrastructure. Note: Rates for specialty and miscellaneous vehicle types are available upon request. Fleet reserves the right to establish new or adjust existing rates as necessary, based on changes in purchasing cost, usage patterns, or special configurations. View Fleet monthly rental rates on website at: <https://www.oregon.gov/das/FleetPark/Pages/rates.aspx>.

Depreciated Permanently Assigned Vehicles: Vehicles are depreciated over a period of years to an established salvage value; not to zero value. The salvage value is a calculated percentage of the original acquisition cost of the vehicle based on historical sale revenues for that type of vehicle.

If an agency returns a vehicle prior to the end of the chosen depreciation schedule, the agency may be charged for the remaining depreciation if Fleet cannot find a new customer to rent the vehicle or if the program must sell the vehicle at a loss.

- Vehicles that are fully depreciated will have a rate of **\$165 per month** plus fuel and maintenance.
- These vehicles may experience higher-than-normal maintenance costs due to age and miles.

Seasonal Rental Vehicles: (Vehicles rented for more than 30 days and less than one year.)

- Non-fully depreciated seasonal vehicles will have the same rate as a permanently assigned vehicle of the same class description plus fuel and maintenance.
- Fully depreciated seasonal vehicles will have a rate of **\$377 per month** plus fuel. Regular maintenance and repair costs are included in the monthly rental rate. Accident and body damage repairs and excessive wear and tear repairs will be charged separately.

Accelerated or Rough Use Vehicles: Vehicles are depreciated over a period of years. If an agency uses a vehicle at an accelerated rate and the vehicle reaches the replacement mileage criteria before the end of the depreciation schedule, or if the agency has used the vehicle in a way that makes the vehicle not viable for continued use for the extent of the depreciation schedule, the agency will be charged for the remaining depreciation value, minus what Fleet recovers from salvage or sale of the vehicle.

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Example:

An agency receives a new vehicle that cost \$18,000 in 2010 and drives it 35,000 miles per year. The vehicle passes the current 130,000 mile replacement criterion after only half of the vehicle's depreciation schedule; the residual depreciation value is \$8,100. Fleet receives \$5,500 from the sale of the vehicle. The agency owes the remaining \$2,600.

Vehicle Repair/Maintenance:

Shop Services	2021-23 Rate
Motor Pool Shop Labor	\$110 per hour
Motor Pool Parts Markup	35%
Miscellaneous Shop Expense	\$3 per work order
Motor Pool Vehicle Wash	\$4
Shop Rental Vehicle	\$5 per day

Contact for more information: Ken Liedtke at 503-373-7783, 800-378-0077 or Ken.Liedtke@oregon.gov.

Website for additional information: <https://www.oregon.gov/DAS/FleetPark/Pages/Index.aspx>.

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Parking Services

Under ORS 276.594, Parking Services manages space assignments and parking enforcement for approximately 4,500 parking spaces for employees, state agency vehicles, and visitors at state-owned parking lots and buildings in Salem, Portland and Eugene. Parking Services also promotes and manages alternative modes of transportation for state employees, such as carpool and smart commuter incentives. OAR 125-090 further regulates how state parking is managed, assessed, and enforced.

View parking rates on website at: <https://www.oregon.gov/das/FleetPark/Pages/rates.aspx>.

Contact for more information: Parking Services at 503-378-5090.

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State and Federal Surplus Property

State Surplus Property

State Surplus Property collects and disposes of the surplus personal property of state government and local governments. It utilizes a variety of marketing methods, including fixed price sales and online auctions. Customers include state and local governments, qualified non-profit organizations and the public.

Surplus is governed by ORS 279A, which authorizes the program to recover the cost of property disposal from the amount received for the sale of items, or by billing agencies for the difference.

Service	Description
State Agency Personal Property	<ul style="list-style-type: none"> Personal Property that is sold-on-site at the agency's location: Surplus keeps all proceeds for items sold for less than \$250. Any item that sells for more than \$250, Surplus keeps the first \$250 plus 50 percent of the remaining sale. Personal Property that is sold from the Surplus Property warehouse: Surplus keeps all proceeds for items sold for less than \$500. Any item that sells for more than \$500, Surplus keeps the first \$500 plus 50 percent of the remaining sale.
Vehicles and Titled Equipment	<ul style="list-style-type: none"> For property that is sold-on-site at the agency's location: Surplus keeps 13 percent of each sale. For property that is sold from the Surplus Property warehouse: Surplus keeps 17 percent of each sale.
Delivery and Pickup Charges	<ul style="list-style-type: none"> Billed to agencies at \$2 per mile plus \$65 per hour for labor, billed in 15-minute increments with a 1-hour minimum. Surplus reserves the right to add a fuel surcharge to the per-mile fee should fuel costs rise.
Storage and Storage Management	<ul style="list-style-type: none"> Pallet Storage \$13 per pallet Space Storage \$0.70 per sq. ft. Labor \$65 per hour
Assessment	<p>Allocated as follows:</p> <ul style="list-style-type: none"> 20 percent of the total assessment will cover Surplus policy, consultation and program overhead (administrative) expenses; allocated to state agencies based on 2019-21 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority. <i>Reference EAM Surplus Property Base in Appendix A.</i> 80 percent of the total assessment is based on historical personal property transactions conducted on behalf of state agencies utilizing actual 2017-19 personal property transactions per agency. <i>Reference EAM Surplus Personal Property Transactions in Appendix A.</i>

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Federal Surplus Property

The Federal Surplus Property program locates, screens, and assigns federal surplus personal property to state and local governments and qualified non-profit organizations. If the DAS Surplus Property program handles the property, the following service charges apply:

Federal Surplus Basic Rate Structure	
Acquisition Costs	Percent Charge (of acquisition cost)
\$0 to \$5,000	30%
\$5,001 to \$20,000	25%
\$20,001 and above	15%

The Federal Surplus Program may charge additional fees to cover shipping and handling. If the donee screens and arranges delivery of the property, the service charge will be 4 - 6 percent. If the Federal Surplus program screens and arranges delivery of the property, the service charge will be 5 - 7 percent (OAR 125-035-0025(4)).

Contact for more information: Sven Anderson at 503-378-6057 or Sven.Anderson@oregon.gov.

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ENTERPRISE GOODS AND SERVICES

Enterprise Goods and Services (EGS) provides cost-effective services to state agencies and, in many cases, local governments. These value-added services allow agencies to focus on their primary missions and core business. Specifically, EGS supports its customers by providing stable business systems and expertise in procurement, publishing and mail distribution, risk management, and financial services. The division focuses on providing assistance through responsive customer service, operational efficiency, flexible delivery and continuous performance improvement.

Financial Business Systems

The Financial Business Systems section is responsible for providing and supporting financial systems for statewide use; specifically, maintenance and improvement of the Statewide Financial Management Application (SFMA), the Datamart, and the Oregon Statewide Payroll Application (OSPA). The Centralized Public Employees Retirement System (PERS) Services program and staff are also part of Financial Business Systems.

- **Statewide Financial Management Services (SFMS):** Charges for this service include agency support analysts and the accounting and programming staff needed to maintain and improve the functionality of the Statewide Financial Management Application (SFMA). Enterprise Technology Services bills the section for the mainframe computer time to update financial information and generate reports. These charges are a substantial portion of this section's costs. The rate methodology used for charging customers for SFMS services is the projected full biennium SFMS program cost divided by the estimated biennial total number of accounting records to calculate a cost/accounting record rate. An agency's charges are calculated based on the number of accounting records the agency generated during the prior quarter. The current definition of accounting records includes transactions that effect each line of data on the following tables: Accounting Event, Document Financial, Grant, and Recurring Transaction Index.
- **Datamart – Accounting and Payroll:** Charges for this function include the cost of downloading and storing accounting and payroll data from the mainframe applications to the data warehouse, vendor support, and staff costs associated with agency support, training, system development and consultation. The rate methodology used for charging customers is the projected full biennium Datamart program cost divided by the estimated biennial total number of accounting records to calculate a cost/accounting record rate. An agency's Datamart charge is based on the number of accounting records the agency generated during the prior quarter.
- **PERS Reconciliation:** This unit reconciles each PERS members' account information. The rate methodology used for charging customers is the projected full biennium PERS Reconciliation program cost for agencies, divided by the estimated biennial total of employees reported. This calculates a cost per employee per month rate. For Appropriation Year 2023 these costs will be charged on a two-tier basis. Agencies requiring additional work due to the more complex nature of their business (police, fire, and/or seasonal employees) will be charged at a higher rate than the rate charged for less complex agencies. Quarterly charges are based on the number of state employees reported (current and retired).
- **Oregon Statewide Payroll Services (OSPS):** This unit maintains the state's payroll system by ensuring the OSPA (Oregon Statewide Payroll Application) properly generates and reports employees' salary and benefits. The vast majority of system changes and modifications are mandates with firm deadlines. Examples of mandated system changes are income tax and PEBB benefit calculations and reporting, PERS rates, and deferred compensation program limits. Charges are based on the number of payroll checks and stubs, taking into consideration the increased effort required for manual checks. The rate methodology used for charging

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customers is the projected full biennium OSPS program cost for agencies divided by the estimated biennial total number of payroll checks and stubs reported. This calculates a cost per check rate.

- **SFMA Warrants and Return to Agency Warrants:** The cost for warrants includes the cost for internal controls, warrant reconciliation, distribution of information, maintenance of the vendor file, vendor withholding, 1099 training, filing, printing and mailing. The rate methodology used for charging customers is the projected full biennium Warrant and Return to Agency Warrant program cost for agencies divided by the estimated biennial total number of Warrants and Return to Agency Warrants reported. This calculates a cost per warrant rate.
- **SFMA Automated Clearing House (ACH):** The cost for ACH services includes the cost for internal controls, reconciliation, distribution of information, maintenance of the vendor file, vendor withholding, 1099 training, filing and Treasury fees. The ACH rate takes into consideration that there is no printing or mailing of vendor payment or back-up information. The rate methodology used for charging customers is the projected full biennium ACH program cost for agencies divided by the estimated biennial total number of ACH records reported. This calculates a cost per ACH record rate.
- **Non-routine/infrequent activities:** FBS encounters three non-routine, infrequent activities (listed below) that require charging FBS customers. These typically represent a very marginal source of revenue for FBS. The first two activities have the potential of causing FBS to incur significant costs. They are identified here to ensure that customers know that if they request FBS to perform these services there will be a charge.
 1. **Extraordinary Service Requirements:** At times agencies have need for a level of services that falls outside of the normal/routine service requirements. These services represent re-work, research, problem resolution and corrective actions at a level of complexity that agencies believe is beyond the ability or authority of their payroll or accounting staff to perform effectively and timely. This level of problem resolution may take a number of hours to accomplish and may require the services of technical, accounting and programmer staff to correct the data or allow appropriate system functionality. FBS will seek management approval from the requesting agency for the cost of this work before it is performed.
 2. **SFMA Generated Payment File for Vendor Payment Services:** FBS bills agencies for Vendor Payment Service charges when an agency contracts with a third party to provide payments to vendors and SFMA is responsible for providing vendor information and creating the 1099-MISC filing. The generation of this payment file incorporates many of the services of an ACH file including maintenance of the vendor file, vendor withholding, problem resolution, 1099 training and filing. The cost charged for this service is the same per record cost charged for the ACH process. It does not include fees negotiated between the third party provider and the initiating agency, which are the responsibility of the initiating agency.
 3. **Training No-Show Fee:** FBS operating costs decrease when agency users are well trained in the use of FBS-provided computer applications; consequently, FBS provides user training at no cost. When training sessions are scheduled, FBS incurs costs for staff and rental of the training lab. When users don't show up for scheduled training, no benefit is generated but costs are incurred. The token fee of \$50 helps to offset the cost of no-shows but does not cover all the costs required to carry out a training session.

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Services	2021-23 Rate
SFMS: Number of accounting records	\$0.009 per record
Datamart – Accounting and Payroll: Number of accounting records	\$0.004 per record
PERS Reconciliation (police, fire, and/or seasonal): Number of state employees reported	\$1.85/each
PERS Other Reconciliation: Number of state employees reported	\$1.60/each
OSPS: Number of payroll checks/stubs/manual checks	\$3.56/each
Workday Payroll and Time Tracking Project: Number of payroll checks/stubs/manual checks	\$15.31/each
SFMA Warrants and Return to Agency Warrants: Number of warrants	\$1.67/each
SFMA ACH: Number of SFMA generated ACH transactions	\$0.95/each
Non-routine/infrequent activities:	
Extraordinary Service Requirements: Actual per incident charges	Approved incident cost
SFMA Generated Pmt. File for Vendor Pmt. Srvc.: Number of records	\$1.29/each
Training No-Show Fee: Number of occurrences	\$50 per occurrence

Contact for more information: Trudy Vidal at 503-373-0170 or Trudy.Vidal@oregon.gov.

Procurement Services

The Procurement Services section is responsible for providing a wide range of statewide procurement services, procuring goods and services on behalf of state and local governments, procurement consultation, marketing and communication, procurement system strategic planning, and general procurement information support statewide. These services include:

- **Statewide Price Agreement Services:** Procurement Services negotiates and administers Statewide Price Agreements, which leverage the purchasing power of local governments, state agencies, and other states to ensure cost-effective acquisition of goods and services. The costs associated with these services are supported by an Administrative Fee: **0.5%, 1.0%, 1.5% and Other %¹**.
- **OregonBuys Project:** An end-to-end enterprise e-procurement system that will save time and money in administrative processes; incorporate procurement best practices; create uniformity and standardization for users and vendors; capture data and provide improved reporting capability which can be used to increase agencies' buying power and make strategic procurement decisions. The costs associated with this project is supported by an Administrative Fee: **1.0%**.
- **Procurement Training Services:** A unit within Procurement Services provides DAS's procurement-related training services. The team provides training and certification designed to improve purchasing and contracting outcomes, certifies procurement professionals and ensures the training program is responsive to the needs of multiple agencies.

¹ Other percent VCAF fee: The Procurement Services staff member implementing the Statewide Price Agreement will evaluate various factors/criteria and recommend a specific non-standard fee percent.

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- **Embedded Procurement Staff Services:** Procurement Services can embed staff within agencies to allow for better communication and coordination as well as to help improve the quality of solicitations, contract administration and other such services. Costs are recovered by charging a rate equal to the cost budgeted for one staff at the agreed upon calculation. These costs are based on a six-month period of embedding.
- **Oregon Cooperative Procurement Program (ORCPP) Services:** ORCPP allows qualified agencies and organizations access to state contracts to purchase goods and services, procurement training opportunities and unlimited advertising in ORPIN. Additionally, a reciprocal agreement allows access to designated contracts in Washington state. Fees are set based on a participating entity's operating budget.
- **Agency-Specific Procurement Services:** Procurement Services staff can provide a variety of services to customers, ranging from development of a Request for Proposal to consulting or reviewing Terms and Conditions. The fees for these services are based on per-transaction amounts intended to recover the cost of the service.

Service	2021-23 Rate / Fee
Procurement Training Services²	
Core Procurement Services Course:	
Core Course – 3.5 hr.	\$75
Core Course – 7.0 hr.	\$125
Core Course – 14.0 hr.	\$175
Core Course – 21.0 hr.	\$225
Brokered / Special / Webinar:	
Monthly Webinar per person (1 hour)	\$35
BA 161 Course per person (40 hours)	\$350
Tradeshaw Summit (7 hours)	\$350
Customized Training	\$1,250
On the Road Shows	\$1,800

² Training Assumptions: There is a total of 46 classes and events per year. Core classes are calculated using an average of 18 students per class, BA161 with an average of 20 students, Tradeshaws (anticipate 2 per year) with an average of 30 participants, and Monthly Webinars with an average of 40 students. A new marketing strategy would be helpful in order to better address and serve our customer base. These rates are based primarily on market analysis. They are not directly based on the total cost of providing the training.

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Service	2021-23 Rate / Fee
Embedded Procurement Staff Services:	
Procurement & Contracts Specialist 1	\$45,800
Procurement & Contracts Specialist 2	\$52,300
Procurement & Contracts Specialist 3	\$55,900
State Procurement Analyst	\$57,300
Oregon Cooperative Procurement Program (ORCPP) Services:	
Annual Organizational Budget -	
0 - 3,000,000	\$200
3,000,001 - 7,500,000	\$500
7,500,001 - 21,000,000	\$900
21,000,001 - 30,000,000	\$1,000
30,000,001 - 68,000,000	\$2,000
68,000,001 - 90,000,000	\$3,000
90,000,001 - 150,000,000	\$4,000
150,000,001 +	\$5,000

Agency Specific Procurement Services:			
Percent Fee Transaction Type -	Fee per Transaction	Minimum	Maximum
Amendment	6.1%	\$200	\$13,500
Work Order	6.1%	\$200	\$13,500
QRF	6.1%	\$1,000	\$11,000
ITB	6.1%	\$3,000	\$56,000
RFQ	6.1%	\$1,000	\$9,000
Sole Source	6.1%	\$1,000	\$11,000
RFP	6.1%	\$7,000	\$156,000
Special Procurement	6.1%	\$500	\$11,000
Fixed Fee Transaction Type -			
		Fee per Transaction	
Contract admin & consulting		\$1,000	
PO		\$150	
Review T&C		\$200	
IAA		\$200	
IGA		\$200	
Direct Award		\$500	
RFP – Multiple Award		\$1,000	

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Assessment Rate Methodology:

1. General Procurement Services.
2. Procurement Policy – Regulatory functions including development of statewide rules, policies, forms and compliance review.

Costs associated with the above activities are supported by an assessment that allocates costs to state agencies based on 2019-21 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority. *Reference EGS Procurement Services in Appendix A.*

Contact for more information: Debbie Dennis at 503-378-2631 or Debbie.Dennis@oregon.gov.

2021-23 PRICE LIST OF GOODS AND SERVICES

Publishing and Distribution

Publishing and Distribution (P&D) is the state’s central provider for integrated document publishing, mail processing and distribution services. P&D offers digital and secure print services (variable data, print on demand, color printing, wide format printing); mainframe/data center printing (reports, checks, secure documents); bindery services (folding, cutting, saddle stitching, hand work); mail services (inserting, metering, address hygiene, OCR mail sorting bar-coding, address clean-up, and mail forwarding); distribution services (inter-agency shuttle, UPS, delivery services, secure package tracking); document creation (design, conversion, consultation); and digital services (document scanning-to-PDF, CD duplication, plastic ID card imprinting). The program’s creative services include graphic and web design, photography and videography. P&D is located at 550 Airport Road in Salem with two satellite centers located within the Capitol Mall area.

Print Ready Printing Rates: P&D utilizes a tiered rate structure for printing. Checks and negotiable items are charged an additional \$.015 per item for security, plus the cost of the stock. Tracked, variable data printing is charged an additional \$.010 per record. All prices quoted below are for “print ready” work. Custom orders, variable data, file work, conversion, preflight review and file setup/correction are charged an additional fee. Impression price does not include paper stock. Large volume print bindery orders are as quoted.

Description of Service	Quantity	2021-23 Rate	Unit
Letter/Legal Size B&W Digital Print (print ready)			
	1-500	\$0.093	Per impression
	501-1,000	\$0.064	Per impression
	1,001-5,000	\$0.051	Per impression
	5,001-10,000	\$0.045	Per impression
	10,001+		Quoted
11 X 17 Size B&W Digital Print (print ready)			
	1-500	\$0.186	Per impression
	501-1,000	\$0.128	Per impression
	1,001-5,000	\$0.102	Per impression
	5,001-10,000	\$0.090	Per impression
	10,001+		Quoted
Letter/Legal Size Color (print ready)			
	1-100	\$0.275	Per impression
	101-500	\$0.122	Per Impression
	501-1,000	\$0.109	Per Impression
	1,001-2,000	\$0.104	Per Impression
	2,001 +		Quoted
11 X 17 Size Color (print ready)			
	1-100	\$0.550	Per impression
	101-500	\$0.244	Per impression
	501-1,000	\$0.218	Per impression

2021-23 PRICE LIST OF GOODS AND SERVICES

Description of Service	Quantity	2021-23 Rate	Unit
	1,001-2,000	\$0.208	Per impression
	2,001 +		Quoted
Wide Format Printing (up to 54" wide)	Unlimited		Quoted per job
Tracked, variable data printing (additional charge)	Unlimited	\$0.010	Additional
Secure/Tracked Printing (formerly mainframe printing)	Unlimited	\$0.046	Per impression
Checks and negotiable items	Unlimited	\$0.015	Additional
Bindery and Finishing			Quoted per job
Print Contracts (subject to cap)		9.58%	Service Fee

Mail Service Rates: Rates are based on products produced at the Publishing & Distribution printing facility. P&D does not have a tiered rate structure for Mail Services, yet it may quote a reduced unit rate for single mailings over 25,000 pieces.

Description of Service	2021-23 Rate	Unit
Production Mail Services:		
Presorting / OCR	\$0.05	Per piece
Presorting Fast Forward	\$0.15	Per piece
Inserting (by machine)	\$0.15	Per piece
Metering Services:		
Letters	\$0.15	Per piece
Flats	\$0.25	Per piece
Shipping:		
Packaging	\$4.71	Per package
Delivery rates:		
Hourly cost	\$105	Per hour
Package Tracking (PacTrac):		
Level 1 package	\$0.21	Per package
Level 2 package	\$0.21	Per package
Level 3 package	\$2.03	Per package
Level 4 package	\$2.09	Per package

2021-23 PRICE LIST OF GOODS AND SERVICES

Special Preparation for Production and Design: P&D employees prepare files for printing. Normal preparation of “print ready” documents is included in the impression rate. Jobs that require additional preparation will result in an additional hourly charge. Graphic and web design, as well as typesetting, is also a separate charge.

Description of Service	2021-23 Rate /per hour
Preparation for Production or Special File Work	\$79
Graphic / Web Design	\$87
Variable Data Design / Programming	\$115
Automation / Reporting Programming	\$115

Interagency Shuttle Mail (P&D): This fee recovers the cost of picking up and delivering interagency and postal mail. The fee-for-service model is based on:

- Base stop charge (Zone of the stop).
- Complexity of the stop (Class).

(A surcharge may be added due to fluctuating fuel costs.)

Shuttle Mail – Zone Rates	
Zone (base stop charge)*	2021-23 Monthly Fee
Zone 1	\$151.27
Zone 2	\$204.85
Zone 3	\$344.14
Zone 4	\$442.46

Shuttle Mail – Class Rates	
Class (complexity charge)*	2021-23 Monthly Fee
Class A	\$110.56
Class B	\$136.26
Class C	\$145.63
Class D	\$192.77

* Publishing & Distribution assists agencies in identifying the zone and complexity level of each stop.

Scheduling Work with Publishing & Distribution: The rates presented in the Price List are based on established production schedules. If a project requires an unusually quick turnaround, overtime charges may apply. The amount charged will be determined through discussion with the customer and the actual costs required to meet the customer’s desired delivery date.

Contact for more information: Tim Hendrix at 503-373-1753 or Tim.Hendrix@oregon.gov.

2021-23 PRICE LIST OF GOODS AND SERVICES

Risk Management

Under ORS 278.405, Risk Management (RM) manages the risk management and insurance programs of state government. It has responsibility to:

- Provide insurance coverage for liability, state property and workers' compensation.
- Purchase insurance policies, develop and administer self-insurance programs.
- Purchase risk management, actuarial and other required professional services.
- Provide technical services in risk management and insurance.
- Adjust and manage property claims filed by state agencies and coordinate with commercial insurers on large losses.
- Adjust and manage all liability claims filed against the state; partner with defense counsel (primarily DOJ) and agencies to defend tort liability lawsuits.
- Adopt rules and policies governing the administration of the state's insurance and risk management activities.

Under ORS 278.425, Risk Management administers the Insurance Fund to provide insurance and self-insurance for state agencies. The fund is required to operate on an actuarially sound basis. DAS collects revenue from charges to state agency customers for the RM services provided. The total fund charges are equal to the amount determined to be needed to purchase insurance and administer self-insurance programs. The allocation of the charges to agencies is based, to the extent possible, upon factors that reflect the relative risk and loss experience of each state agency.

The allocation methodology for 2021-23 remains unchanged from 2019-21. Minimums and waivers were eliminated in 2019-21 with the exception of Risk Administration which has a \$1,250 minimum charge. Risk Administration charges are included in the liability, property and Workers' Compensation charges.

The table in Appendix A – State Government Service Charges (SGSC), reflects 2021-23 Risk Management charges to be allocated by agency based on actuarial data, commercial insurance costs and risk administration costs. The total program costs allocated for 2019-21 were held flat from the prior biennium. For 2019-21, the Enterprise Goods & Services Customer Utility Board approved a 23.2 percent increase in Risk Management charges. The increase is based on a couple factors: ongoing and significant increases related to liability claims and lawsuits, and increases in commercial insurance premiums. *Reference EGS Property (Auto & General), EGS Liability (Auto & General), and EGS Workers' Comp., in Appendix A.*

Contact for more information: Shelly Hoffman at 503-373-1585 or Shelly.Hoffman@oregon.gov.

2021-23 PRICE LIST OF GOODS AND SERVICES

Shared Financial Services

Shared Financial Services (SFS) provides a wide-range of financial services such as accounting, accounts payable, and accounts receivable, for DAS and client agencies. In addition, budget preparation and execution services are provided for client agencies.

- **Accounting and Budget Services:** SFS develops and maintains accounting structures, prepares financial reports, provides reliable data to management and collaborates on best practices for financial workflow. SFS ensures proper internal controls are met, prepares cost allocation financial statements, maintains fixed-asset records, provides bond accounting, makes local governmental distributions and archives documents. SFS also prepares reporting for the Comprehensive Annual Financial Report (CAFR), Schedule of Expenditure Federal Awards (SEFA), Office of Management & Budget (OMB) Circular A-87, and other government reporting requirements. SFS also provides a full range of budgeting and forecasting services for client agencies.

The rate methodology uses the biennial total costs for the section divided by the biennial total billable hours for related staff to calculate a billable hourly rate.

- **Accounts Receivable Services:** SFS provides accounts receivable services to DAS and client agencies, so agencies can maintain accurate cash flow and be advised of real time cash positions with the Oregon State Treasury. SFS provides invoicing services, depositing, deposit reconciliation and collection activities.

The rate methodology uses the biennial total costs for the related staff divided by the biennial total number of accounts receivable transaction lines to calculate a transaction line rate.

- **Accounts Payable Services:** SFS provides accounts payable services to DAS and client agencies by processing payments from invoices, travel claims, purchase orders, and various other disbursement activities. In order to meet the standards of the Oregon Accounting Manual, each payable is verified to have appropriate supporting documentation, accurate coding, correct signing authority, and reasonableness of the expenditures.

The rate methodology uses the biennial total costs for the related staff divided by the biennial total number of accounts payable transaction lines to calculate a transaction line rate.

- **OSPS Shared Payroll Services (SPS):** This unit provides full-cycle payroll and benefit services to client agencies and boards and commissions that don't have their own payroll staff. The service includes monthly payroll, new hire and termination, off-cycle pay requests, employee expense reimbursements, settlements, garnishments and insurance benefits. These charges fall into two categories: (1) agencies using electronic timesheets and (2) board member payments.

2021-23 PRICE LIST OF GOODS AND SERVICES

The rate methodology uses the projected full biennium OSPS program cost for agencies divided by the estimated biennial total number of timesheets reported.

Service Type	2021-23 DAS and Client Agency Rate
Accounting and Budgeting	\$153/hour
Accounts Receivable	\$8/transaction line
Accounts Payable	\$26/transaction line
OSPS SPS: Payroll Services	
Number of electronic time entry	\$23/emp./mo.
Number of board member payments	\$10/emp./mo.

Contact for more information: Brad Cunningham at 503-378-3553 or Brad.Cunningham@oregon.gov.

2021-23 PRICE LIST OF GOODS AND SERVICES

Other Agency Services and Rates

CENTRAL GOVERNMENT SERVICE CHARGE

The Central Government Service Charge (CGSC) assesses agencies that have Other Funded positions. ORS 291 directs DAS to recover actual costs that are associated with the following:

- Legislative Assembly and all expenditures for the Emergency Board.
- Legislative Fiscal Office.
- Legislative Counsel Committee.
- Governor’s Office.

CGSC is used to retroactively assess a portion of the 2017-19 total costs of these activities. Costs are allocated to agencies based on the percentage of Other Funded salaries in the 2019-21 Legislatively Adopted Budget. Other Funds received through this assessment are returned to the General Fund. This assessment excludes federal sources because the federal government will not participate in funding central government functions. *Reference CGSC in Appendix A.*

Contact for more information: Janet Savarro at 503-373-7607 or Janet.E.Savarro@oregon.gov.

CERTIFICATION OFFICE FOR BUSINESS INCLUSION AND DIVERSITY

This charge pays for the Oregon Business Development’s Certification Office for Business Inclusion and Diversity (COBID). COBID administers the Disadvantaged Business Enterprise (DBE), Minority Business Enterprise/ Women Business Enterprise (MBE/WBE), Service-Disabled Veteran Business Enterprise (SDVBE) and the Emerging Small Business (ESB) programs. The charge also provides funds for the Governor’s Policy Advisor for Economic and Business Equity located within the office of the Governor. The assessment is based on 2019-21 Legislatively Adopted Budget (LAB) Full-Time Equivalent (FTE) authority of all state agencies as provided by DAS. The Oregon Department of Transportation provides additional funding through a separate formula-based assessment. The allocation formula to state agencies is unchanged. *Reference COBID in Appendix A.*

Certification Office for Business Inclusion and Diversity		
Agency Number	Agency Name	2021-23 Charge
10000	Human Services, Dept. of	\$ 672,866
10700	Administrative Svcs, Dept of	\$ 65,449
10800	Mental Health Regulatory Agency	\$ 866
10900	Aviation, Dept of	\$ 1,118
11400	Long Term Care Ombudsman	\$ 2,103
11500	Employment Relations Board	\$ 938
11900	Tax Practitioners, State Board of	\$ 180
12000	Accountancy, Board of	\$ 541
12100	Governor, Office of the	\$ 4,447

2021-23 PRICE LIST OF GOODS AND SERVICES

Certification Office for Business Inclusion and Diversity		
Agency Number	Agency Name	2021-23 Charge
12300	Oregon Business Development Department	\$ 10,004
12400	Licensed Social Workers, Board of	\$ 433
13100	Oregon Advocacy Commissions Office	\$ 180
13700	Justice, Dept of	\$ 102,482
14100	Lands, Dept of State	\$ 8,155
14200	Legislative Counsel Committee	\$ 3,975
14300	Legislative Policy and Research Committee	\$ 2,980
14400	Legislative Revenue Officer	\$ 505
14500	Legislative Fiscal Officer	\$ 1,860
15000	Revenue, Dept of	\$ 70,965
15500	Legislative Assembly	\$ 18,289
15600	Legislative Administration Committee	\$ 5,370
16500	Secretary of State	\$ 16,123
17000	Treasury, Oregon State	\$ 11,869
17500	Judicial Fitness and Disability, Comm on	\$ 36
19600	District Attorneys and their Deputies	\$ 2,598
19800	Judicial Dept	\$ 131,138
19900	Oregon Government Ethics Commission	\$ 649
21300	Criminal Justice Comm, Oregon	\$ 1,552
24800	Military Dept, Oregon	\$ 33,412
25000	Marine Board, Oregon State	\$ 2,832
25500	Parole & Post Prison Supervision, State Board of	\$ 1,804
25700	Police, Dept of State	\$ 99,751
25900	Public Safety Standards & Training, Dept of	\$ 10,815
27400	Veterans' Affairs, Oregon Dept of	\$ 7,539
29100	Corrections, Dept of	\$ 339,102
33000	Energy, Dept of	\$ 5,719
34000	Environmental Quality, Dept of	\$ 54,873
39900	Psychiatric Security Review Board	\$ 794
40400	Public Defense Svcs Comm	\$ 5,831
41500	Oregon Youth Authority	\$ 70,784
42500	Indian Svcs, Comm on	\$ 144
44000	Consumer and Business Svcs, Dept of	\$ 69,127
44300	Oregon Health Authority	\$ 306,192
45900	Public Employees Retirement System, Oregon	\$ 29,899
47100	Employment Dept	\$ 95,515
52500	Higher Education Coordinating Commission	\$ 9,913
54300	State Library	\$ 2,817
58100	Education, Dept of	\$ 47,145
58400	Teacher Standards & Practices Comm	\$ 1,786
58500	Commission for the Blind	\$ 4,763
60300	Agriculture, Oregon Dept of	\$ 27,694
62900	Forestry, Dept of	\$ 61,266

2021-23 PRICE LIST OF GOODS AND SERVICES

Certification Office for Business Inclusion and Diversity		
Agency Number	Agency Name	2021-23 Charge
63200	Geology & Mineral Industries, Dept of	\$ 1,404
63400	Parks & Recreation Dept	\$ 43,482
63500	Fish & Wildlife, Oregon Dept of	\$ 83,327
66000	Land Conservation & Development, Dept of	\$ 4,481
66200	Land Use Board of Appeals	\$ 433
69000	Water Resources Dept	\$ 12,397
69100	Watershed Enhancement Board, Oregon	\$ 2,454
81100	Oregon Board of Chiropractic Examiners	\$ 368
83300	Health Related Licensing Boards	\$ 1,660
83400	Oregon Board of Dentistry	\$ 577
83900	Labor & Industries, Bureau of	\$ 7,924
84500	Oregon Liquor Control Comm	\$ 26,123
84700	Oregon Medical Board	\$ 2,959
85100	Nursing, Board of	\$ 3,890
85500	Pharmacy, Board of	\$ 1,588
86000	Public Utility Commission	\$ 9,219
86200	Racing Commission, Oregon	\$ 443
91400	Housing & Community Svcs Dept	\$ 15,639
91500	Construction Contractors Board	\$ 4,402
91900	Real Estate Agency	\$ 2,093
Totals		\$ 2,652,051

Contact for more information: Carrie L. Baxandall, at 971-301-1271 or Carrie.Baxandall@oregon.gov.

2021-23 PRICE LIST OF GOODS AND SERVICES

STATE LIBRARY OF OREGON

The 1993 Legislative Assembly established the State Library of Oregon assessment in statute (ORS 357.203) primarily to reduce the Library's reliance on the General Funds and to spread the cost of the Library across all fund types. The assessment supports all of the Library's services to state government agencies and related administrative costs. Other services of the Library (e.g., Talking Book and Braille Library, Library Support and Development Services) are not funded by the assessment.

Two-thirds of the assessment is allocated based on Full-Time Equivalent (FTE) positions (General Fund and Other Funded positions only), and one-third on agency use of Library services in the 2017-19 biennium.

The State Library assessment for 2021-2023 totals \$7,114,162 and is intended to support the current staffing and level of service to state agencies.

The table below displays the assessment with the allocation breakdown by FTE and usage in 2017-19.

For more information about the assessment, refer to the FAQ at:
http://library.state.or.us/about/assessment/assessment_faq.pdf.

Reference State Library of Oregon in Appendix A.

State Library of Oregon				
Agency Number	Agency Name	2019-21 FTE (2/3)	Usage Charge (1/3)	2021-23 Charge
10000	Human Services, Dept. of	\$ 1,067,627	\$ 230,980	\$ 1,298,607
10700	Administrative Services, Dept. of	103,847	150,001	253,848
10800	Mental Health Regulatory	1,374	17	1,391
10900	Aviation, Dept. of	1,774	17	1,791
11400	Long Term Care Ombudsman, Office of the	3,337	865	4,202
11500	Employment Relations Board	1,489	200	1,689
11900	Tax Practitioners, State Board of	286	-	286
12000	Accountancy, Board of	859	50	909
12100	Governor, Office of the	7,057	1,696	8,753
12300	Business Development Dept., Oregon	15,873	2,511	18,384
12400	Licensed Social Workers, Board of	687	-	687
13100	Advocacy Commissions Office, Oregon	286	10,126	10,412
13700	Justice, Dept. of	162,607	34,154	196,761
14100	State Lands, Dept. of	12,939	3,575	16,514
14200	Legislative Counsel Committee	6,307	3,957	10,264
14300	Legislative Policy and Research Committee	4,728	7,616	12,344
14400	Legislative Revenue Office	802	1,663	2,465
14500	Legislative Fiscal Office	2,951	1,247	4,198
15000	Revenue, Dept. of	112,600	13,435	126,035
15500	Legislative Assembly	29,019	48,338	77,357
15600	Legislative Administration Committee	8,521	7,167	15,688

2021-23 PRICE LIST OF GOODS AND SERVICES

State Library of Oregon				
Agency Number	Agency Name	2019-21 FTE (2/3)	Usage Charge (1/3)	2021-23 Charge
16500	Secretary of State, Office of the	25,582	46,292	71,874
17000	State Treasurer, Office of the	18,832	5,836	24,668
17500	Commission for Judicial Fitness	57	-	57
17700	Lottery Commission, Oregon	-	4,107	4,107
19600	District Attorneys and their Deputies	4,122	-	4,122
19800	Judicial Dept.	208,075	15,647	223,722
19900	Government Ethics Commission, Oregon	1,031	316	1,347
21300	Criminal Justice Commission, Oregon	2,463	1,729	4,192
24800	Military Dept., Oregon	53,014	12,089	65,103
25000	Marine Board, Oregon State	4,494	964	5,458
25500	Parole and Post-Prison Supervision, State Board of	2,863	6,551	9,414
25700	State Police, Dept. of	158,275	87,713	245,988
25900	Public Safety Standards and Training, Dept. of	17,160	16,279	33,439
27400	Veterans Affairs, Dept. of	11,962	6,452	18,414
29100	Corrections, Dept. of	538,051	61,324	599,375
33000	Energy, Dept. of	9,074	21,716	30,790
34000	Environmental Quality, Dept. of	87,067	176,640	263,707
35000	Columbia River Gorge Commission	-	-	-
39900	Psychiatric Security Review Board	1,260	6,502	7,762
40400	Public Defense Services Commission	9,252	3,691	12,943
41500	Youth Authority, Oregon	112,313	35,883	148,196
42500	Indian Services, Commission on	229	-	229
44000	Consumer and Business Services, Dept. of	109,684	36,848	146,532
44300	Health Authority, Oregon	485,832	756,459	1,242,291
45900	Public Employees Retirement System	47,440	4,872	52,312
47100	Employment Dept.	151,552	29,365	180,917
52500	Higher Education Coordinating Commission	15,729	11,606	27,335
57500	Student Access Commission, Oregon		17	17
58100	Education, Dept. of	74,804	79,083	153,887
58400	Teacher Standards and Practices Commission	2,834	133	2,967
58500	Blind, Commission for the	7,557	5,304	12,861
59000	Health and Science University, Oregon		166	166
60300	Agriculture, Dept. of	43,942	47,207	91,149
62800	Forest Resources Institute, Oregon		765	765
62900	Forestry, Oregon Dept. of	97,211	32,940	130,151
63200	Geology and Mineral Industries, Dept. of	2,228	10,908	13,136
63400	Parks and Recreation Dept., Oregon	68,993	27,835	96,828
63500	Fish and Wildlife, Oregon Dept. of	132,157	102,229	234,386
66000	Land Conservation and Development, Dept. of	7,109	12,138	19,247
66200	Land Use Board of Appeals	687	-	687
69000	Water Resources Dept.	19,670	29,149	48,819
69100	Watershed Enhancement Board, Oregon	3,893	3,642	7,535
73000	Transportation Dept. of	539,314	76,306	615,620
73300	Travel Information Council		382	382
81100	Chiropractic Examiners, Oregon Board of	584	200	784

2021-23 PRICE LIST OF GOODS AND SERVICES

State Library of Oregon				
Agency Number	Agency Name	2019-21 FTE(2/3)	Usage Charge (1/3)	2021-23 Charge
83400	Board of Dentistry, Oregon	916	17	933
83900	Labor and Industries, Bureau of	12,572	5,155	17,727
84500	Liquor Control Commission, Oregon	41,450	1,763	43,213
84700	Medical Board, Oregon	4,695	2,960	7,655
85100	State Board of Nursing, Oregon	6,172	1,630	7,802
85500	Pharmacy, State Board of	2,519	1,962	4,481
86000	Public Utility Commission	14,628	24,310	38,938
86200	Racing Commission, Oregon	703	200	903
91400	Housing and Community Services Dept.	24,814	9,544	34,358
91500	Construction Contractors Board	6,985	50	7,035
91900	Real Estate Agency	3,321	2,162	5,483
96400	Architect Examiners		33	33
96600	Examiners for Engineering and Land Surveying, Stat		1,247	1,247
96700	Geologist Examiners, State Board of		399	399
96800	Massage Therapists, Board of		615	615
97100	Corrections Enterprises, Oregon		233	233
97600	Tourism Commission		133	133
97800	Patient Safety Commission, Oregon		23,130	23,130
833-417	Mortuary and Cemetery Board	802	156	958
833-418	Naturopathic Medicine, Board of	458	156	614
833-420	Occupational Therapy Licensing Board	200	160	360
833-426	Medical Imaging, Board of	401	156	557
833-428	Examiners Speech Language Pathology and Audiology,	344	160	504
833-429	Veterinary Medical Examining Board	429	156	585
	Total	\$ 4,742,775	\$ 2,371,387	\$ 7,114,162

Contact for more information: the Government Information and Library Services program manager at 503-378-5030.

2021-23 PRICE LIST OF GOODS AND SERVICES

JUDICIAL DEPARTMENT – OREGON LAW LIBRARY

The Oregon Law Library is the primary legal information resource for state government. The library collection includes primary legal material, historical and current, from all U.S. jurisdictions. Statutes and case law from all 50 states and the federal government are available. The Law Library maintains current secondary material in virtually all areas of law and houses a large collection of legal periodicals.

The assessment for the Oregon Law Library recovers the actual cost of providing library services to state agencies.

The assessment is apportioned among state agencies based on the number of Full-Time Equivalent (FTE) employees budgeted by the agency. The FTE counts listed in the table (except for Lottery) were provided to the Oregon Judicial Department by DAS. *Reference Oregon Law Library in Appendix A.*

State of Oregon Law Library			
Agency Number	Agency Name	2019-21 FTE	2021-23 Charge
10000	Human Services, Department of	9324.14	\$ 780,298
10700	Administrative Services, Department of	906.95	\$ 75,899
10800	Mental Health Regulatory Agency	12.00	\$ 1,004
10900	Aviation, Department of	15.49	\$ 1,296
11400	Long Term Care Ombudsman	29.14	\$ 2,439
11500	Employment Relations Board	13.00	\$ 1,088
11900	Tax Practitioners, Board of	2.50	\$ 209
12000	Accountancy, Board of	7.50	\$ 628
12100	Governor, Office of	61.63	\$ 5,158
12300	Oregon Business Development Department	138.63	\$ 11,601
12400	Licensed Social Workers, State Board of	6.00	\$ 502
13100	Oregon Advocacy Commission	2.50	\$ 209
13700	Justice, Department of	1420.13	\$ 118,845
14100	State Lands, Department of	113.00	\$ 9,456
14200	Legislative Counsel	55.08	\$ 4,609
14300	Legislative Policy and Research Committee	41.29	\$ 3,455
14400	Legislative Revenue Officer	7.00	\$ 586
14500	Legislative Fiscal Officer	25.77	\$ 2,157
15000	Revenue, Department of	983.39	\$ 82,296
15500	Legislative Assembly	253.44	\$ 21,209
15600	Legislative Administration Committee	74.42	\$ 6,228
16500	Secretary of State	223.42	\$ 18,697
17000	Treasurer of State	164.47	\$ 13,764
17700	Lottery, Oregon State	480.50	\$ 40,211
17500	Judicial Fitness, Commission on	0.50	\$ 42
19600	District Attorneys and Deputies	36.00	\$ 3,013
19800	Judicial Department	1817.22	\$ 152,075
19900	Government Ethics Commission	9.00	\$ 753
21300	Criminal Justice Commission	21.51	\$ 1,800
24800	Military Dept.	463.00	\$ 38,747

2021-23 PRICE LIST OF GOODS AND SERVICES

State of Oregon Law Library			
Agency Number	Agency Name	2019-21 FTE	2021-23 Charge
25000	Marine Board	39.25	\$ 3,285
25500	Parole & Post Prison Supervision	25.00	\$ 2,092
25700	State Police	1382.29	\$ 115,678
25900	Public Safety Standards & Training	149.87	\$ 12,542
27400	Veteran's Affairs, Department of	104.47	\$ 8,743
29100	Corrections, Department of	4699.06	\$ 393,244
33000	Energy, Office of	79.25	\$ 6,632
34000	Environmental Quality, Department of	760.40	\$ 63,635
35000	Columbia River Gorge Commission	0.00	\$ -
39900	Psychiatric Security Review Board	11.00	\$ 921
40400	Public Defense Services Commission	80.80	\$ 6,762
41500	Oregon Youth Authority	980.88	\$ 82,086
42500	Indian Services, Commission on	2.00	\$ 167
44000	Consumer & Business Services, Dept of	957.92	\$ 80,164
44300	Oregon Health Authority	4243.01	\$ 355,079
45900	Public Employees Retirement System	414.32	\$ 34,673
47100	Employment Dept.	1323.58	\$ 110,765
52500	Higher Education Coordinating Commission	137.37	\$ 11,496
54300	State Library	39.04	\$ 3,267
58100	Education, Department of	653.30	\$ 54,672
58400	Teacher Standards and Practices	24.75	\$ 2,071
58500	Blind, Commission for the	66.00	\$ 5,523
60300	Agriculture, Department of	383.77	\$ 32,116
62900	Forestry, Department of	848.99	\$ 71,048
63200	Geology & Mineral Industries, Department of	19.46	\$ 1,629
63400	Parks & Recreation, Department of	602.55	\$ 50,425
63500	Fish & Wildlife, Department of	1154.19	\$ 96,589
66000	Land Conservation & Dev, Department of	62.09	\$ 5,196
66200	Land Use Board of Appeals	6.00	\$ 502
69000	Water Resources Dept.	171.79	\$ 14,376
69100	Watershed Enhancement Board	34.00	\$ 2,845
73000	Transportation, Department of	4710.09	\$ 394,167
81100	Chiropractic Examiners, Board of	5.10	\$ 427
83300	Health Related Licensing Boards	23.00	\$ 1,925
83400	Dentistry, Board of	8.00	\$ 669
83900	Labor & Industries, Bureau of	109.80	\$ 9,189
84500	Liquor Control Commission	362.00	\$ 30,294
84700	Oregon Medical Board	41.00	\$ 3,431
85100	Nursing, Board of	53.90	\$ 4,511
85500	Pharmacy, Board of	22.00	\$ 1,841

2021-23 PRICE LIST OF GOODS AND SERVICES

State of Oregon Law Library			
Agency Number	Agency Name	2019-21 FTE	2021-23 Charge
86000	Public Utility Commission	127.75	\$ 10,691
86200	Oregon Racing Commission	6.14	\$ 514
91400	Housing & Community Services	216.71	\$ 18,136
91500	Construction Contractors Board	61.00	\$ 5,105
91900	Real Estate Agency	29.00	\$ 2,427
	Total	41940.51	\$ 3,509,824

Contact for more information: John Fagan at 503-986-5403 or John.C.Fagan@state.or.us.

2021-23 PRICE LIST OF GOODS AND SERVICES

OREGON GOVERNMENT ETHICS COMMISSION

The assessment for the Oregon Government Ethics Commission is apportioned among state agencies based on the number of Full-Time Equivalent (FTE) employees budgeted by the agency. The 2007 Legislature created the assessment.

The total amount charged in the table below was calculated for the state agency share of the Oregon Government Ethics Commission's budget. From this amount, 100 percent of the total amount is based on Full-Time Equivalent (FTE) positions. The assessment will be subject to adjustments during the state budget process. *Reference OGEC in Appendix A.*

Oregon Government Ethics Commission			
Agency Number	Agency Name	2019-21 FTE	2021-23 Charge
10000	Human Services, Department of	9,324.14	\$ 193,401
10700	Administrative Services, Department of	906.95	\$ 18,812
10800	Mental Health Regulatory Agency	12.00	\$ 249
10900	Aviation, Department of	15.49	\$ 321
11400	Long Term Care Ombudsman	29.14	\$ 604
11500	Employment Relations Board	13.00	\$ 270
11900	Tax Practitioners, Board of	2.50	\$ 52
12000	Accountancy, Board of	7.50	\$ 156
12100	Governor, Office of	61.63	\$ 1,278
12300	Oregon Business Development Department	138.63	\$ 2,875
12400	Licensed Social Workers, State Board of	6.00	\$ 124
13100	Oregon Advocacy Commission	2.50	\$ 52
13700	Justice, Department of	1,420.13	\$ 29,456
14100	State Lands, Department of	113.00	\$ 2,344
14200	Legislative Counsel	55.08	\$ 1,142
14300	Legislative Policy and Research Committee	41.29	\$ 856
14400	Legislative Revenue Officer	7.00	\$ 145
14500	Legislative Fiscal Officer	25.77	\$ 535
15000	Revenue, Department of	983.39	\$ 20,397
15500	Legislative Assembly	253.44	\$ 5,257
15600	Legislative Administration Committee	74.42	\$ 1,544
16500	Secretary of State	223.42	\$ 4,634
17000	Treasurer of State	164.47	\$ 3,411
17500	Judicial Fitness, Commission on	0.50	\$ 10
19600	District Attorneys and Deputies	36.00	\$ 747
19800	Judicial Department	1,817.22	\$ 37,693
19900	Government Ethics Commission	9.00	\$ 187
21300	Criminal Justice Commission	21.51	\$ 446
24800	Military Dept.	463.00	\$ 9,604

2021-23 PRICE LIST OF GOODS AND SERVICES

Oregon Government Ethics Commission			
Agency Number	Agency Name	2019-21 FTE	2021-23 Charge
25000	Marine Board	39.25	\$ 814
25500	Parole & Post Prison Supervision	25.00	\$ 519
25700	State Police	1,382.29	\$ 28,671
25900	Public Safety Standards & Training	149.87	\$ 3,109
27400	Veteran's Affairs, Department of	104.47	\$ 2,167
29100	Corrections, Department of	4,699.06	\$ 97,468
33000	Energy, Office of	79.25	\$ 1,644
34000	Environmental Quality, Department of	760.40	\$ 15,772
39900	Psychiatric Security Review Board	11.00	\$ 228
40400	Public Defense Services Commission	80.80	\$ 1,676
41500	Oregon Youth Authority	980.88	\$ 20,345
42500	Indian Services, Commission on	2.00	\$ 41
43500	SAIF	1,063.00	\$ 22,049
44000	Consumer & Business Services, Dept of	957.92	\$ 19,869
44300	Oregon Health Authority	4,243.01	\$ 88,008
45900	Public Employees Retirement System	414.32	\$ 8,594
47100	Employment Dept.	1,323.58	\$ 27,454
52500	Higher Education Coordinating Commission	137.37	\$ 2,849
54300	State Library	39.04	\$ 810
58100	Education, Department of	653.30	\$ 13,551
58400	Teacher Standards and Practices	24.75	\$ 513
58500	Blind, Commission for the	66.00	\$ 1,369
59000	Oregon Health Sciences University	15,841.68	\$ 328,590
59100	UO	4,811.00	\$ 99,789
59200	OSU	5,658.00	\$ 117,358
59300	PSU	2,346.60	\$ 48,673
59400	WOU	740.00	\$ 15,349
59500	SOU	675.00	\$ 14,001
59600	EOU	358.70	\$ 7,440
59700	OIT	442.47	\$ 9,178
60300	Agriculture, Department of	383.77	\$ 7,960
62900	Forestry, Department of	848.99	\$ 17,610
63200	Geology & Mineral Industries, Department of	19.46	\$ 404
63400	Parks & Recreation, Department of	602.55	\$ 12,498
63500	Fish & Wildlife, Department of	1,154.19	\$ 23,940
66000	Land Conservation & Dev, Department of	62.09	\$ 1,288
66200	Land Use Board of Appeals	6.00	\$ 124

2021-23 PRICE LIST OF GOODS AND SERVICES

Oregon Government Ethics Commission			
Agency Number	Agency Name	2019-21 FTE	2021-23 Charge
69000	Water Resources Dept.	171.79	\$ 3,563
69100	Watershed Enhancement Board	34.00	\$ 705
73000	Transportation, Department of	4,710.09	\$ 97,696
81100	Chiropractic Examiners, Board of	5.10	\$ 106
83400	Dentistry, Board of	8.00	\$ 166
83900	Labor & Industries, Bureau of	109.80	\$ 2,277
84500	Liquor Control Commission	362.00	\$ 7,509
84700	Oregon Medical Board	41.00	\$ 850
85100	Nursing, Board of	53.90	\$ 1,118
85500	Pharmacy, Board of	22.00	\$ 456
86000	Public Utility Commission	127.75	\$ 2,650
86200	Oregon Racing Commission	6.14	\$ 127
91400	Housing & Community Services	216.71	\$ 4,495
91500	Construction Contractors Board	61.00	\$ 1,265
91900	Real Estate Agency	29.00	\$ 602
95100	OR Film & Video	4.00	\$ 83
96300	Optometry, Oregon Board of	2.00	\$ 41
96400	Oregon Board of Architect Examiners	4.12	\$ 85
96600	OR State Board of Eng & Land Surveyors	20.00	\$ 415
96700	Geologist Examiners Board	6.00	\$ 124
96800	Oregon Board of Massage Therapist	11.00	\$ 228
96900	Oregon Physical Therapist Licensing Board	2.80	\$ 58
97300	Landscape Contractors Board	4.50	\$ 93
97400	Appraiser Certification and Licensure Board	5.00	\$ 104
97600	Oregon Tourism Commission	63.80	\$ 1,323
97700	Oregon Wine Board	8.00	\$ 166
97800	Oregon Patient Safety Commission	11.00	\$ 228
833417	Mortuary & Cemetery Board	7.00	\$ 145
833418	Board of Naturopathic Medicine	4.00	\$ 83
833420	Occupational Therapy Licensing Board	1.75	\$ 36
833426	Board of Medical Imaging	3.50	\$ 73
833428	Board of Examiners Speech Language Pathology & Audiology	3.00	\$ 62
833429	Veterinary Medical Examining Board	3.75	\$ 78
	Total	73,539	\$ 1,525,334

Contact for more information: Ronald A. Bersin, at 503-378-5108 or Ron.A.Bersin@oregon.gov.

For questions about invoices, contact the DAS Accounts Receivable unit at 503-378-8523 or DAS.billing@oregon.gov.

2021-23 PRICE LIST OF GOODS AND SERVICES

OFFICE OF THE SECRETARY OF STATE

Archives Division – Security Copy Depository

The Archives Division operates the Security Copy Depository for the medium and long-term storage of public records on microfilm. Since microfilm is one of only two recognized media for long-term storage (the other is paper), the Archives Division provides for a secure and environmentally controlled storage facility for both state and local government microfilm. The microfilm must meet strict standards set forth by the American National Standards Institute (ANSI) and the Association for Information and Image Management (AIIM). These standards were adopted in whole by the Archives Division through the Administrative Rule process and are found in OAR 166-025. The Archives Division inspects every roll of film for compliance to the ANSI/AIIM standards before the film is placed in the environmentally controlled vault. In addition, the Archives Division monitors the environmental conditions of the vault as well as the condition of the reels to detect any signs of deterioration.

The Archives Division began charging for microfilm in 2009-11. In the first year of the program, the fee covered just the pro-rated share of the Archives Building rent for the area occupied by the Microfilm Storage area. Beginning in 2011-2013, the fee was calculated to include not only the rent but the 1.0 full time employee (FTE) responsible for the program. The amount per reel is calculated by dividing the total program cost by the number of reels in storage to get a per reel rate.

For the 2021-23 biennium, the Microfilm Storage rate is \$1.9162 per roll (\$.9581 / year). At the request of customers storing a small number of reels, a minimum charge was initiated in the 2011-13 biennium. For agencies storing 1-6 reels the minimum charge is \$10.00 and for customers storing 7-13 reels the minimum charge is \$20.00 for the 2021-23 biennium. Users of Security Copy Depository will be assessed based on their reel storage as of January 2020. *Reference SOS Archives Security Copy Depository in Appendix A.*

Office of the Secretary of State Archives Division - Security Copy Depository				
Agency Number	Agency Name	Reels as of Jan 2020	2021-23 Charge	Agency Totals
10000	Department of Human Services			
	Public Welfare Division	76.00	\$ 146	
	Children, Adults, & Families	3,984.10	\$ 7,634	\$ 7,780
10700	Department of Administrative Services	4.52	\$ 9	
	Chief Financial Office/Capital Planning Cmsn	11.00	\$ 21	
	Enterprise Assett Mngmt/Capitol Reconstruction Cmsn	1.00	\$ 2	
	Civil Service Commission	20.00	\$ 38	
	Control Board	9.00	\$ 17	
	Executive Department	3.00	\$ 6	
	Oregon Law Enforcement Council	24.00	\$ 46	
	Enterprise Goods & Services/OSPS	1,509.38	\$ 2,892	
	Enterprise Human Resource Services	63.00	\$ 121	
	Enterprise Goods & Services/Procurement Srvc	55.00	\$ 105	
	Enterprise Goods & Services/Statewide Financial Srvc	1,370.50	\$ 2,626	\$ 5,883

2021-23 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Security Copy Depository				
Agency Number	Agency Name	Reels as of Jan 2020	2021-23 Charge	Agency Totals
12300	Oregon Business Development Department	151.00	\$ 289	\$ 289
14100	Department of State Lands	409.00	\$ 784	\$ 784
15000	Department of Revenue	752.00	\$ 1,441	\$ 1,441
16500	Secretary of State			
	Archives	3,591.00	\$ 6,882	
	Corporations	4,270.00	\$ 8,182	
	Elections	155.00	\$ 297	\$ 15,361
17000	Oregon State Treasury	4.00	\$ 10	\$ 10
19800	Judicial Department			
	Supreme Court	23.34	\$ 45	
	State Court Administrator	11.71	\$ 22	
	Benton County Courts	227.00	\$ 435	
	Clackamas County Courts	3,933.10	\$ 7,537	
	Columbia County Courts	129.00	\$ 247	
	Coos County Courts	565.00	\$ 1,083	
	Curry County Courts	12.00	\$ 23	
	Deschutes County Courts	32.00	\$ 61	
	Douglas County Courts	907.00	\$ 1,738	
	Harney County Courts	68.00	\$ 130	
	Jackson County Courts	1,739.00	\$ 3,332	
	Lane County Courts	3,703.00	\$ 7,096	
	Lincoln County Courts	20.26	\$ 39	
	Linn County Courts	1,020.00	\$ 1,955	
	Malheur County Courts	24.00	\$ 46	
	Multnomah County Courts	9,485.00	\$ 18,176	
	Tillamook County Courts	66.00	\$ 126	
	Yamhill County Courts	466.58	\$ 894	\$ 42,985
25700	Department of State Police	33.00	\$ 63	\$ 63
27400	Department of Veterans' Affairs	12.00	\$ 20	\$ 20
29100	Department of Corrections	2,393.00	\$ 4,586	\$ 4,586
33000	Department of Energy	230.00	\$ 441	\$ 441
41500	Oregon Youth Authority / MacLaren School	1.00	\$ 10	\$ 10
44000	Department of Consumer and Business Services			
	Directors' Office	18.00	\$ 34	
	Building Codes Division	17.00	\$ 33	
	Division of Financial Regulation	84.00	\$ 161	
	OR-OSHA	1,379.00	\$ 2,642	
	Workers' Compensation Division	731.00	\$ 1,401	\$ 4,271
44300	Oregon Health Authority			
	Oregon State Hospital	3.00	\$ 6	
	Office of Health Statistics	4,305.00	\$ 8,249	\$ 8,255
44300	Oregon Health Licensing Agency	45.00	\$ 86	
	Board of Cosmetology	73.00	\$ 140	\$ 226
45900	Public Employees Retirement System	5,484.12	\$ 10,509	\$ 10,509
47100	Employment Department	51.00	\$ 98	\$ 98

2021-23 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Security Copy Depository				
Agency Number	Agency Name	Reels as of Jan 2020	2021-23 Charge	Agency Totals
52500	Higher Education Coordinating Commission			
	Comm. Colleges & Workforce Development	21.00	\$ 40	
	Universal Shared Services Enterprise	845.00	\$ 1,619	\$ 1,659
54300	Oregon State Library	19.00	\$ 36	\$ 36
	Oregon State University	119.00	\$ 228	
	Cascades	10.00	\$ 19	\$ 247
	Oregon Institute of Technology	176.00	\$ 337	\$ 337
	Southern Oregon University	77.00	\$ 148	\$ 148
	Western Oregon University	83.00	\$ 159	\$ 159
58100	Department of Education	92.00	\$ 176	
	School for the Deaf	26.00	\$ 50	\$ 226
58400	Teacher Standard & Practices Commission	1,964.00	\$ 3,763	\$ 3,763
63200	Dept. of Geology & Mineral Industries	9.00	\$ 20	\$ 20
69000	Dept. of Water Resources	168.00	\$ 322	\$ 322
73000	Department of Transportation	1,311.16	\$ 2,512	
	Highway	450.00	\$ 862	
	Motor Vehicles	70,757.72	\$ 135,589	\$ 138,963
83900	Bureau of Labor & Industries	1.00	\$ 10	\$ 10
84700	Oregon Medical Board	51.00	\$ 98	\$ 98
85100	Oregon State Board of Nursing	169.00	\$ 324	\$ 324
86000	Public Utility Commission	1,532.52	\$ 2,937	\$ 2,937
86200	Oregon Racing Commission	1.00	\$ 10	\$ 10
91400	Oregon Housing & Community Development	428.00	\$ 820	\$ 820
91900	Real Estate Agency	69.00	\$ 132	\$ 132
96600	Board of Exam for Engineering & Land Surveying	119.00	\$ 228	\$ 228
1071-000	Baker County Clerk	630.00	\$ 1,207	
	Tax Office	12.00	\$ 23	\$ 1,230
1072-003	Benton County District Attorney	91.00	\$ 174	\$ 174
1072-003	Benton County Environment Health Division	15.00	\$ 29	\$ 29
1072-003	Benton County Records Department	1,658.00	\$ 3,177	\$ 3,177
1073-000	Clackamas County Clerk	6,658.63	\$ 12,760	\$ 12,760
1074-006	Clatsop County			
	Clerk	1,612.52	\$ 3,090	
	Land Use Planning Division	35.00	\$ 67	
	Surveyor	17.00	\$ 33	
	Transportation & Development Services	2.00	\$ 4	\$ 3,194
1075-001	Columbia County Clerk	940.00	\$ 1,801	\$ 1,801
1076-007	Coos County Clerk	889.00	\$ 1,704	\$ 1,704
1078-000	Curry County Clerk	935.00	\$ 1,792	\$ 1,792
1079-000	Deschutes County Clerk	3,488.92	\$ 6,686	\$ 6,686
1079-002	Deschutes County Community Development	319.00	\$ 611	\$ 611
1080-000	Douglas County			
	Assessor	1,127.91	\$ 2,161	
	Clerk	2,256.50	\$ 4,324	
	Surveyor	168.00	\$ 322	\$ 6,807

2021-23 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Security Copy Depository				
Agency Number	Agency Name	Reels as of Jan 2020	2021-23 Charge	Agency Totals
1081-002	Gilliam County Surveyor	1.00	\$ 10	\$ 10
1082-003	Grant County Clerk	219.83	\$ 421	\$ 421
	Surveyor	17.00	\$ 33	\$ 33
1083-002	Harney County	257.00	\$ 492	\$ 492
1084-003	Hood River County	669.00	\$ 1,282	\$ 1,282
	Public Works, Surveyor	41.00	\$ 79	\$ 79
1085-xxx	Jackson County Assessor	281.70	\$ 540	\$ 540
1085-xxx	Jackson County Clerk	1,553.84	\$ 2,978	\$ 2,978
1087-000	Josephine County	1,535.00	\$ 2,941	\$ 2,941
1090-002	Lane County			
	Administration/BCC	204.00	\$ 391	
	Assessment and Taxation	936.00	\$ 1,794	
	Clerk	4,764.50	\$ 9,130	
	Counsel	23.00	\$ 44	
	District Attorney	3.00	\$ 6	
	Health Dept	3.00	\$ 6	
	Public Works	533.00	\$ 1,021	\$ 12,392
1091-003	Lincoln County			
	Clerk	813.25	\$ 1,558	
	Health & Human Services	4.00	\$ 8	
	Personnel	2.00	\$ 4	
	Planning & Development	14.00	\$ 27	
	Tax Office	119.00	\$ 228	\$ 1,825
1092-006	Linn County	2,502.00	\$ 4,794	\$ 4,794
1093-001	Malheur County	436.10	\$ 836	\$ 836
1096-006	Multnomah County	9,929.00	\$ 19,026	\$ 19,026
1097-001	Polk County	1,986.01	\$ 3,806	
	Assessor	2.64	\$ 5	
	Commissioners	2.00	\$ 4	
	Tax	54.00	\$ 103	\$ 3,918
1099-000	Tillamook County	636.00	\$ 1,219	\$ 1,219
1103-000	Wasco County	517.00	\$ 991	\$ 991
1106-004	Yamhill County Clerk	2,491.58	\$ 4,774	\$ 4,774
1882-001	City of Newberg	12.00	\$ 20	\$ 20
1249-000	City of Oregon City	49.00	\$ 94	\$ 94
1545-005	City of Portland Archives and Records	1,251.00	\$ 2,397	\$ 2,397
10531-000	City of Roseburg	275.00	\$ 527	\$ 527
9659-000	City of The Dalles (Police)	34.00	\$ 65	\$ 65
1786-001	City of Tigard	730.00	\$ 1,399	\$ 1,399
9663-000	City of Troutdale	263.00	\$ 504	\$ 504
3983-001	City of West Linn	12.00	\$ 20	\$ 20
9664-000	City of Woodburn	33.00	\$ 63	\$ 63
9665-000	Gleneden Sanitary District	2.00	\$ 10	\$ 10
9666-000	Hillsboro Clean Water Services	82.00	\$ 157	\$ 157

2021-23 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Security Copy Depository				
Agency Number	Agency Name	Reels as of Jan 2020	2021-23 Charge	Agency Totals
9667-000	Kernville-Gleneden-Lincoln Beach Water Dist.	4.00	\$ 10	\$ 10
9668-000	LaGrande School District	28.00	\$ 54	\$ 54
1091-001	Lincoln County School District	306.00	\$ 586	\$ 586
2423-000	Metro	882.00	\$ 1,690	\$ 1,690
3216-000	Port of Portland	86.00	\$ 165	\$ 165
1212-003	Salem-Keizer School District			
	Human Resources	47.00	\$ 90	
	Testing & Evaluation	132.30	\$ 254	\$ 344
1076-001	South Coast ESD	139.00	\$ 266	\$ 266
2394-000	Springfield School District	260.00	\$ 498	\$ 498
1358-001	Tillamook Bay Community College	10.00	\$ 20	\$ 20
	Total	188,295.24	\$ 360,856	\$ 360,856

Contact for more information: Michael Hickam at 503-986-2238 or michael.hickam@oregon.gov.

2021-23 PRICE LIST OF GOODS AND SERVICES

Archives Division – Records Center

The Archives Division’s Records Center provides a central, secure, and properly managed storage and retrieval facility for inactive, non-permanent state records. The division began charging state agencies for use of the State Records Center during the 1995-97 biennium in response to growing demands on the General Fund. While the Records Center is operated by a central agency, the Archives Division determined that approximately 50 percent of the occupied space was that of primarily General Funded agencies. Therefore, the charge was developed to more equitably spread the funding burden across all fund types.

The Archives Division developed the 2021-23 projected budget for the Records Center allowing only for rent, utilities, office supplies, janitorial services, and 4.5 equivalent FTE that perform records maintenance tasks. Service will remain at its current level through the 2021-23 biennium. The charge of \$29.473 per cubic foot per biennium is based on the 2021-23 projected expenditures for the Records Center divided by the estimated occupancy rate (94,398 cubic feet). Users of this facility will be assessed based on the cubic feet of occupancy as of January 2020. *Reference SOS Archives Records Center in Appendix A.*

Office of the Secretary of State Archives Division - Records Center				
Agency Number	Agency Name	Cubic Feet Occupied	2021-23 Charge	Agency Totals
10000	Department of Human Services	2	\$ 59	\$ 59
	Children and Families	4,054	\$ 119,484	\$ 119,484
	Adult and Family Services	39	\$ 1,149	\$ 1,149
	Public Welfare Commission	20	\$ 589	\$ 589
	Eastern Oregon Training Center	28	\$ 825	\$ 825
	Fairview	2,114	\$ 62,306	\$ 62,306
	Vocational Rehabilitation	1,302	\$ 38,374	\$ 38,374
	Training, Investigations, & Safety	693	\$ 20,425	\$ 20,425
10700	Department of Administrative Services	113	\$ 3,330	\$ 3,330
	Chief Financial Office	17	\$ 501	\$ 501
	Chief Information Office	9	\$ 265	\$ 265
	Chief Human Resource Services	21	\$ 619	\$ 619
	Enterprise Goods & Services/Financial Business Syst	47	\$ 1,385	\$ 1,385
	Enterprise Goods & Services/Statewide Fincl Svcs	140	\$ 4,126	\$ 4,126
	Exec Payroll	217	\$ 6,396	\$ 6,396
	Board of Control	8	\$ 236	\$ 236
	Civil Service Commission	155	\$ 4,568	\$ 4,568
	Enterprise Human Resource Services	318	\$ 9,372	\$ 9,372
	Health Plan Administrator	17	\$ 501	\$ 501
	State Controller's Division	224	\$ 6,602	\$ 6,602
	Operations & Facilities	10	\$ 295	\$ 295
10800	Mental Health Regulatory Agency			
	Board of Licensed Professional Counselors and Therapists	10	\$ 295	\$ 295
	Board of Psychologist Examiners	25	\$ 737	\$ 737
11500	Employment Relations Board	147	\$ 4,333	\$ 4,333
11900	State Board of Tax Practitioners	85	\$ 2,505	\$ 2,505
12000	Oregon Board of Accountancy	210	\$ 6,189	\$ 6,189

2021-23 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Records Center				
Agency Number	Agency Name	Cubic Feet Occupied	2021-23 Charge	Agency Totals
12100	Office of the Governor	608	\$ 17,920	\$ 17,920
12300	Oregon Business Development Department	1,051	\$ 30,976	\$ 30,976
13700	Department Of Justice	36	\$ 1,061	\$ 1,061
14200	Legislative Counsel Committee	1,202	\$ 35,427	\$ 35,427
15000	Department of Revenue	108	\$ 3,183	\$ 3,183
15500	Legislative Assembly	16	\$ 472	\$ 472
16500	Office of the Secretary of State	12	\$ 354	\$ 354
	Archives Division	10	\$ 295	\$ 295
	Audits Division	472	\$ 13,911	\$ 13,911
	Corporation Division	456	\$ 13,440	\$ 13,440
	Election Division	37	\$ 1,091	\$ 1,091
17000	Oregon State Treasury	57	\$ 1,680	\$ 1,680
17700	Oregon Lottery Commission	897	\$ 26,437	\$ 26,437
19900	Oregon Government Ethics Commission	55	\$ 1,621	\$ 1,621
24800	Oregon Military Department	312	\$ 9,196	\$ 9,196
25000	Oregon State Marine Board	1,533	\$ 45,182	\$ 45,182
25500	State Board of Parole and Post Prison Supervision	3,913	\$ 115,328	\$ 115,328
25700	Department of State Police			
	Fire Marshal	40	\$ 1,179	\$ 1,179
25900	Department of Public Safety Standards and Training	674	\$ 19,865	\$ 19,865
27400	Department of Veteran's Affairs	1,144	\$ 33,717	\$ 33,717
29100	Department of Corrections	4,189	\$ 123,463	\$ 123,463
	Health Services	37	\$ 1,091	\$ 1,091
	OISC Unit	110	\$ 3,242	\$ 3,242
	Oregon State Penitentiary	689	\$ 20,307	\$ 20,307
33000	Department of Energy	1,363	\$ 40,172	\$ 40,172
34000	Department of Environmental Quality	2,193	\$ 64,635	\$ 64,635
	Air Quality	386	\$ 11,377	\$ 11,377
	Compliance & Enforcement	3	\$ 88	\$ 88
	Solid Waste	1	\$ 29	\$ 29
	Water Quality	66	\$ 1,945	\$ 1,945
	Environmental Quality Commission	70	\$ 2,063	\$ 2,063
39900	Psychiatric Security Review Board	398	\$ 11,730	\$ 11,730
40400	Public Defense Services Commission	1,193	\$ 35,161	\$ 35,161
41500	Oregon Youth Authority			
	General	2,212	\$ 65,195	\$ 65,195
	Eastern	202	\$ 5,954	\$ 5,954
	Hillcrest	875	\$ 25,789	\$ 25,789
	MacLaren	2,138	\$ 63,014	\$ 63,014
	North Coast	138	\$ 4,067	\$ 4,067
	Oak Creek	194	\$ 5,718	\$ 5,718
	Ochoco	87	\$ 2,564	\$ 2,564
	Rogue Valley	361	\$ 10,640	\$ 10,640
43500	SAIF Corporation	4,341	\$ 127,943	\$ 127,943

2021-23 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Records Center				
Agency Number	Agency Name	Cubic Feet Occupied	2021-23 Charge	Agency Totals
44000	Department of Consumer and Business Services			
	Building Codes Division	196	\$ 5,777	\$ 5,777
	Division of Financial Regulation	2,026	\$ 59,713	\$ 59,713
	Ombudsman's Office for Injured Workers	16	\$ 472	\$ 472
	Oregon Health Insurance Marketplace	10	\$ 295	\$ 295
	Worker's Comp. Division	3,040	\$ 89,598	\$ 89,598
44300	Oregon Health Authority	165	\$ 4,863	\$ 4,863
	Office of Oregon Plan Policy & Research	148	\$ 4,362	\$ 4,362
	Public Employee Benefit Board	66	\$ 1,945	\$ 1,945
	Institutions	65	\$ 1,916	\$ 1,916
	Public Health	633	\$ 18,657	\$ 18,657
	Drinking Water Program	51	\$ 1,503	\$ 1,503
	Environmental & Occupational Epidemiology	75	\$ 2,210	\$ 2,210
	Environmental Health Assessment	50	\$ 1,474	\$ 1,474
	Environmental Toxicology	15	\$ 442	\$ 442
	Health Systems Division	31	\$ 914	\$ 914
	Medical Marijuana	2,929	\$ 86,327	\$ 86,327
	Oregon State Hospital	7,337	\$ 216,245	\$ 216,245
	Vital Statistics	3,199	\$ 94,285	\$ 94,285
44300	Health Licensing Office	6	\$ 177	\$ 177
52500	Higher Education Coordinating Commission	110	\$ 3,242	\$ 3,242
	Oregon University System-Chancellor's Office	150	\$ 4,421	\$ 4,421
	Oregon Student Access & Completion	25	\$ 737	\$ 737
	Chief Education Office	1	\$ 29	\$ 29
58100	Department of Education	414	\$ 12,202	\$ 12,202
	Child Care Division	65	\$ 1,916	\$ 1,916
58400	Teacher Standards and Practices Commission	326	\$ 9,608	\$ 9,608
59000	Oregon Health and Science University			
	Tuberculosis Hospital	172	\$ 5,069	\$ 5,069
60300	Department of Agriculture	522	\$ 15,385	\$ 15,385
62900	Oregon Department Of Forestry	1,048	\$ 30,888	\$ 30,888
63400	Oregon Department of Parks and Recreation	393	\$ 11,583	\$ 11,583
63500	Oregon Department of Fish and Wildlife	478	\$ 14,088	\$ 14,088
66000	Department of Land Conservation and Development	281	\$ 8,282	\$ 8,282
66200	Land Use Board of Appeals	204	\$ 6,013	\$ 6,013
69000	Water Resources Department	326	\$ 9,608	\$ 9,608
73000	Department of Transportation	11,198	\$ 330,040	\$ 330,040
	Highway	319	\$ 9,402	\$ 9,402
	Motor Vehicles	1,283	\$ 37,814	\$ 37,814
81100	Oregon Board of Chiropractic Examiners	164	\$ 4,834	\$ 4,834
83300	Health Related Licensing Boards			
	Board of Examiners Speech Language Pathology & Audiology	11	\$ 324	\$ 324
	Board of Naturopathic Medicine	31	\$ 914	\$ 914
	Occupational Therapy Licensing Board	11	\$ 324	\$ 324
83400	Oregon Board of Dentistry	234	\$ 6,897	\$ 6,897

2021-23 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Records Center				
Agency Number	Agency Name	Cubic Feet Occupied	2021-23 Charge	Agency Totals
83900	Bureau of Labor and Industries	355	\$ 10,463	\$ 10,463
	Apprenticeship & Training	3	\$ 88	\$ 88
	APU & Forum	89	\$ 2,623	\$ 2,623
	Fiscal Services	20	\$ 589	\$ 589
	Wage & Hour Division	143	\$ 4,215	\$ 4,215
84500	Oregon Liquor Control Commission	48	\$ 1,415	\$ 1,415
84700	Oregon Medical Board	1,031	\$ 30,387	\$ 30,387
85100	Oregon State Board of Nursing	1,628	\$ 47,982	\$ 47,982
86000	Public Utility Commission	1,212	\$ 35,721	\$ 35,721
	Board of Maritime Pilots	21	\$ 619	\$ 619
91400	Housing and Community Services Department	5,057	\$ 149,046	\$ 149,046
91900	Real Estate Agency	2,254	\$ 66,432	\$ 66,432
96600	State Board of Examiners for Engineering and Land Surveying	183	\$ 5,394	\$ 5,394
96700	State Board of Geologist Examiners	6	\$ 177	\$ 177
96800	Board of Massage Therapists	193	\$ 5,688	\$ 5,688
97300	State Landscape Contractors Board	182	\$ 5,364	\$ 5,364
97400	Appraiser Certification and Licensure Board	268	\$ 7,899	\$ 7,899
	Oregon Council on Developmental Disabilities	17	\$ 501	\$ 501
	Total	94,438	\$ 2,783,386	\$ 2,783,386

Contact for more information: Michael Hickam at 503-986-2238 or michael.hickam@oregon.gov.

2021-23 PRICE LIST OF GOODS AND SERVICES

Archives Division - Archives and Records Management

The Archives Division was established in 1945 to house and provide access to the permanently valuable records of Oregon government and to authorize the disposition of public records from all of Oregon’s governmental entities. The Archives Division serves as the state’s information broker and information manager striving to make as much government information available to the public. In addition, the Division works with every state agency and local governments to help them manage information, regardless of its format, from creation until final disposition, helping to ensure the citizens of Oregon that their government is open and accountable.

Beginning with the 2021–23 biennium, management of the Oregon Administrative Rules is overseen by the Archives and Records Management program for state and local government assessment. The Publications Unit was funded through the sales of the printed annual compilation and subscriptions to the printed monthly Oregon Bulletin. As of 2018, the Oregon Bulletin is no longer printed and subscriptions are no longer sold. The compilation is also no longer being printed and sold and is now available on-line, free of charge, and can be printed from the online database. The management of the website and its data contents is now overseen by the Archives and Records Management program staff and a separate Administrative Rules assessment is no longer calculable.

The Archives and Records Management Assessment is based on state agency and local government 2019-21 FTE which we determined to be the most equitable and efficient way to calculate costs. A minimum charge of \$300 will be assessed. Program service costs include those associated to physical and data storage; trainings that are either agency specific (related to retention schedules or a particular problem that the agency is having) or topically in which a number of agencies attend different sessions (i.e. public records law, basics of records management, etc.); inventorying and writing agency records retention schedules, evaluations of agency records programs, reviewing of agency policies, etc. The formula used to determine costs is determined by adding the current number of Archives Other Fund positions plus operating costs and dividing that by the total number of customer FTE to get a per FTE rate. *Reference SOS Archives & Records Mgmt. in Appendix A.*

Office of the Secretary of State Archives Division - Archives and Records Management		
Agency Number	Agency Name	2021-23 Charge
10000	Department of Human Services	\$ 2,830,506
10700	Department of Administrative Services	\$ 275,320
10800	Mental Health Regulatory Agency	\$ 3,643
10900	Department of Aviation	\$ 4,702
11400	Office of Long Term Care Ombudsman	\$ 8,846
11500	Employment Relations Board	\$ 3,946
11900	State Board of Tax Practitioners	\$ 759
12000	Oregon Board of Accountancy	\$ 2,277
12100	Office of the Governor	\$ 18,709
12300	Oregon Business Development Department	\$ 42,084
12400	Board of Licensed Social Workers	\$ 1,821
13100	Oregon Advocacy Commission	\$ 759
13700	Department of Justice	\$ 431,105
14100	Department of State Lands	\$ 34,303

2021-23 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Archives and Records Management		
Agency Number	Agency Name	2021-23 Charge
14200	Legislative Counsel	\$ 16,720
14300	Legislative Policy and Research Committee	\$ 12,534
14400	Legislative Revenue Officer	\$ 2,125
14500	Legislative Fiscal Officer	\$ 7,823
15000	Department of Revenue	\$ 298,525
15500	Legislative Assembly	\$ 76,936
15600	Legislative Administration Committee	\$ 22,591
16500	Office of the Secretary of State	\$ 67,823
17000	Oregon State Treasury	\$ 49,928
17200	Oregon Facilities Authority	\$ 300
17500	Commission on Judicial Fitness	\$ 300
17700	Oregon Lottery Commission	\$ 145,864
19600	District Attorneys and Deputies	\$ 10,928
19800	Judicial Department	\$ 551,648
19900	Oregon Government Ethics Commission	\$ 2,732
21300	Oregon Criminal Justice Commission	\$ 6,530
24800	Oregon Military Department	\$ 140,552
25000	Oregon State Marine Board	\$ 11,915
25500	State Board of Parole and Post-Prison Supervision	\$ 7,589
25700	Department of State Police	\$ 419,618
25900	Department of Public Safety Standards and Training	\$ 45,496
27400	Department of Veterans' Affairs	\$ 31,714
29100	Department of Corrections	\$ 1,426,481
33000	Department of Energy	\$ 24,058
34000	Department of Environmental Quality	\$ 230,833
35000	Columbia River Gorge Commission	\$ 5,768
39900	Psychiatric Security Review Board	\$ 3,339
40400	Public Defense Services Commission	\$ 24,528
41500	Oregon Youth Authority	\$ 297,763
42500	Commission on Indian Services	\$ 607
43500	SAIF	\$ 322,692
44000	Department of Consumer and Business Services	\$ 290,793
44300	Oregon Health Authority	\$ 1,288,039
45900	Public Employees Retirement System	\$ 125,774
47100	Employment Department	\$ 401,796
52500	Higher Education Coordinating Commission	\$ 41,701
54300	Oregon State Library	\$ 11,851
58100	Department of Education	\$ 198,320
58400	Teacher Standards and Practices Commission	\$ 7,513
58500	Commission for the Blind	\$ 20,035
59400	Western Oregon University	\$ 300
59500	Southern Oregon University	\$ 300

2021-23 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State		
Archives Division - Archives and Records Management		
Agency Number	Agency Name	2021-23 Charge
60300	Department of Agriculture	\$ 116,500
60400	Fine Fescue Commission	\$ 300
60500	Beef Council	\$ 300
60700	Tall Fescue Commission	\$ 300
60900	Oregon Invasive Species Council	\$ 300
61100	Raspberry/Blackberry Commission	\$ 300
61700	Dairy Products Commission	\$ 300
62300	Hazelnut Commission	\$ 300
62400	Alfalfa Seed Commission	\$ 300
64200	Mint Commission	\$ 300
64300	Hop Commission	\$ 300
64400	Sheep Commission	\$ 300
64500	Dungeness Crab Commission	\$ 300
64600	Salmon Commission	\$ 300
64700	Processed Vegetable Commission	\$ 300
65600	Trawl Commission	\$ 300
65700	Ryegrass Growers Seed Commission	\$ 300
65800	Potato Commission	\$ 300
66400	Clover Seed Commission	\$ 300
66800	Strawberry Commission	\$ 300
66900	Sweet Cherry Commission	\$ 300
67000	Blueberry Commission	\$ 300
67800	Wheat Commission	\$ 300
97200	Albacore Commission	\$ 300
62800	Oregon Forest Resources Institute	\$ 2,429
62900	Oregon Department of Forestry	\$ 257,726
63200	Department of Geology and Mineral Industries	\$ 5,907
63400	Oregon Parks and Recreation Department	\$ 182,914
63500	Oregon Department of Fish and Wildlife	\$ 350,374
66000	Department of Land Conservation and Development	\$ 18,848
66200	Land Use Board of Appeals	\$ 1,821
69000	Water Resources Department	\$ 52,150
69100	Watershed Enhancement Board	\$ 10,321
73000	Department of Transportation	\$ 1,429,829
73300	Travel Information Council	\$ 19,097
81100	Oregon Board of Chiropractic Examiners	\$ 1,548
83300	Health Related Licensing Boards	\$ 6,982
83400	Oregon Board of Dentistry	\$ 2,429
83900	Bureau of Labor and Industries	\$ 33,332
84500	Oregon Liquor Control Commission	\$ 109,891
84700	Oregon Medical Board	\$ 12,446
85100	Oregon State Board of Nursing	\$ 16,362
85500	Board of Pharmacy	\$ 6,678
86000	Public Utility Commission	\$ 38,781
86200	Oregon Racing Commission	\$ 1,864

2021-23 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Archives and Records Management		
Agency Number	Agency Name	2021-23 Charge
91400	Housing and Community Services Department	\$ 65,786
91500	Construction Contractors Board	\$ 18,518
91900	Real Estate Agency	\$ 8,803
95100	Oregon Film and Video Office	\$ 1,214
95200	Oregon Utility Notification Center	\$ 300
96300	Oregon Board of Optometry	\$ 607
96400	State Board of Architect Examiners	\$ 1,251
96500	State Landscape Architect Board	\$ 300
96600	Board of Examiners for Engineering and Land Surveying	\$ 4,554
96700	State Board of Geologist Examiners	\$ 300
96800	Board of Massage Therapists	\$ 1,821
96900	Physical Therapists Licensing Board	\$ 1,093
97300	State Landscape Contractors Board	\$ 1,366
97400	Appraiser Certification and Licensure Board	\$ 1,973
97600	Oregon Tourism Commission	\$ 19,307
97800	Oregon Patient Safety Commission	\$ 3,339
	Total	\$ 13,127,123

Contact for more information: Michael Hickam at 503-986-2238 or michael.hickam@oregon.gov.

2021-23 PRICE LIST OF GOODS AND SERVICES

Archives Division – Compact Shelving

The Archives Division was established in 1945 to house and provide access to the permanently valuable records of Oregon government. Our stack areas, initially designed to accommodate 40,000 cubic feet of records, have reached capacity as more and more agencies transfer permanent records to the State Archives. The Archives Division asked for and received a special assessment from the 2013 Legislature that allows a transition from traditional shelving to compact shelving. When the building was designed more than 20 years ago, the architects and engineers anticipated that the building might one day reach capacity. Instead of requiring building expansion, they designed and constructed the floor loads in the current facility to accommodate denser storage achieved by using compact shelving. This assessment will allow the division to transition out 50% of one floor at the Archives currently used for storage. This is the fourth of four planned phases. The rate for this special assessment is determined by dividing \$750,000 (the biennial cost of the compact shelving project) by the total number of agencies 2019-21 FTE to get a per FTE rate. *Reference SOS Archives Compact Shelving in Appendix A.*

Office of the Secretary of State Archives Division - Compact Shelving		
Agency Number	Agency	2021-23 Charge
10000	Department of Human Services	\$ 162,617
10700	Department of Administrative Services	\$ 15,818
10800	Mental Health Regulatory Agency	\$ 209
10900	Department of Aviation	\$ 270
11400	Office of Long Term Care Ombudsman	\$ 508
11500	Employment Relations Board	\$ 227
11900	State Board of Tax Practitioners	\$ 44
12000	Board of Accountancy	\$ 131
12100	Office of the Governor	\$ 1,075
12300	Oregon Business Development Department	\$ 2,418
12400	Board of Licensed Social Workers	\$ 105
13100	Oregon Advocacy Commission	\$ 44
13700	Department of Justice	\$ 24,768
14100	Department of State Lands	\$ 1,971
14200	Legislative Counsel Committee	\$ 961
14300	Legislative Policy and Research Committee	\$ 720
14400	Legislative Revenue Officer	\$ 122
14500	Legislative Fiscal Officer	\$ 449
15000	Department of Revenue	\$ 17,151
15500	Legislative Assembly	\$ 4,420
15600	Legislative Administration Committee	\$ 1,298
16500	Secretary of State	\$ 3,890
17000	Office of the State Treasurer	\$ 2,868
17500	Commission on Judicial Fitness and Disability	\$ 9
17700	Oregon Lottery Commission	\$ 8,380
19600	District Attorneys and their Deputies	\$ 628
19800	Judicial Department	\$ 31,693
19900	Oregon Government Ethics Commission	\$ 157

2021-23 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Compact Shelving		
Agency Number	Agency	2021-23 Charge
21300	Oregon Criminal Justice Commission	\$ 375
24800	Military Department	\$ 8,075
25000	Oregon State Marine Board	\$ 685
25500	State Board of Parole and Post-Prison Supervision	\$ 436
25700	Department of State Police	\$ 24,108
25900	Department of Public Safety Standards and Training	\$ 2,614
27400	Department of Veterans' Affairs	\$ 1,822
29100	Department of Corrections	\$ 81,954
33000	Department of Energy	\$ 1,382
34000	Department of Environmental Quality	\$ 13,262
39900	Psychiatric Security Review Board	\$ 192
40400	Public Defense Services Commission	\$ 1,409
41500	Oregon Youth Authority	\$ 17,107
42500	Commission on Indian Services	\$ 35
43500	SAIF Corporation	\$ 18,539
44000	Department of Consumer and Business Services	\$ 16,707
44300	Oregon Health Authority	\$ 74,000
45900	Public Employees Retirement System	\$ 7,226
47100	Employment Department	\$ 23,084
52500	Higher Education Coordinating Commission	\$ 2,396
54300	Oregon State Library	\$ 681
58100	Department of Education	\$ 11,394
58400	Teacher Standards and Practices Commission	\$ 432
58500	Commission for the Blind	\$ 1,151
60300	Department of Agriculture	\$ 6,693
62900	Department of Forestry	\$ 14,807
63200	Department of Geology and Mineral Industries	\$ 339
63400	Parks and Recreation Department	\$ 10,509
63500	Department of Fish and Wildlife	\$ 20,130
66000	Department of Land Conservation and Development	\$ 1,083
66200	Land Use Board of Appeals	\$ 105
69000	Water Resources Department	\$ 2,996
69100	Oregon Watershed Enhancement Board	\$ 593
73000	Department of Transportation	\$ 82,146
81100	State Board of Chiropractic Examiners	\$ 89
83300	Health Related Licensing Board	
	Mortuary & Cemetery Board	\$ 122
	Board of Naturopathic Medicine	\$ 70
	Occupational Therapy Licensing Board	\$ 31
	Board of Medical Imaging	\$ 61
	Board of Examiners Speech Language Pathology & Audiology	\$ 52
	Veterinary Medical Examining Board	\$ 65

2021-23 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Archives Division - Compact Shelving		
Agency Number	Agency	2021-23 Charge
83400	Board of Dentistry	\$ 140
83900	Bureau of Labor and Industries	\$ 1,915
84500	Oregon Liquor Control Commission	\$ 6,313
84700	Oregon Medical Board	\$ 715
85100	Board of Nursing	\$ 940
85500	Board of Pharmacy	\$ 384
86000	Public Utility Commission	\$ 2,228
86200	Oregon Racing Commission	\$ 107
91400	Housing and Community Services Department	\$ 3,780
91500	Construction Contractors Board	\$ 1,064
91900	Real Estate Agency	\$ 506
	Total	\$ 750,000

Contact for more information: Michael Hickam at 503-986-2238 or michael.hickam@oregon.gov.

2021-23 PRICE LIST OF GOODS AND SERVICES

Audits Division

Most of the Audits Division's audit costs are biennially allocated to state agencies based on an agency's pro rata share of four risk factors: expenditures, full-time equivalent positions, revenues, and cash. The Audits Division bills trust fund agencies and agencies with constitutionally dedicated funds directly for audit costs based on time spent in the agencies. For the 2019-21 biennial allocated audit costs, risk factors were based on audited financial information contained in the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2019. To comply with Federal Uniform Guidance, 2 CFR Part 200.425, the billings for agencies receiving federal funds include a breakdown of amounts allowed to be paid for with federal funds. All other charges must be paid with other appropriations (Other Fund, General Fund, or Lottery Funds). *Reference SOS Audits in Appendix A.*

Office of the Secretary of State Audits Division			
Agency Number	Agency Name		2021-23 Charge
10000	Department of Human Services		\$ 8,080,876
10700	Department of Administrative Services		\$ 774,485
10800	Mental Health Regulatory Agency		\$ 5,667
10900	Department of Aviation		\$ 12,552
11400	Office of Long Term Care Ombudsman		\$ 12,990
11500	Employment Relations Board		\$ 6,443
11900	State Board of Tax Practitioners		\$ 1,267
12000	Board of Accountancy		\$ 3,620
12100	Office of the Governor		\$ 29,391
12300	Oregon Business Development Department		\$ 180,916
12400	Board of Licensed Social Workers		\$ 2,813
13100	Oregon Advocacy Commissions Office		\$ 1,173
13700	Department of Justice		\$ 733,181
*	14100	Department of State Lands	\$ 80,000
	14200	Legislative Counsel Committee	\$ 24,478
	14300	Legislative Policy and Research Committee	\$ 17,982
	14400	Legislative Revenue Office	\$ 3,500
	14500	Legislative Fiscal Office	\$ 12,266
	15000	Department of Revenue	\$ 1,317,091
	15500	Legislative Assembly	\$ 106,447
	15600	Legislative Administration Committee	\$ 65,065
	17000	Oregon State Treasury	\$ 1,508,022
	17200	Oregon Facilities Authority	\$ 203
	17500	Commission on Judicial Fitness and Disability	\$ 275
*	17700	Oregon Lottery Commission	\$ 860,576
	19600	District Attorneys and their Deputies	\$ 17,773
	19800	Judicial Department	\$ 905,293
	19900	Oregon Government Ethics Commission	\$ 4,236
	21300	Oregon Criminal Justice Commission	\$ 37,991
	24800	Oregon Military Department	\$ 283,842
	25000	Oregon State Marine Board	\$ 25,792
	25500	State Board of Parole and Post-Prison Supervision	\$ 12,738
	25700	Department of State Police	\$ 661,230
	25900	Department of Public Safety Standards and Training	\$ 76,704

2021-23 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Audits Division			
	Agency Number	Agency Name	2021-23 Charge
*	27400	Department of Veterans' Affairs	\$ 195,586
	29100	Department of Corrections	\$ 2,332,320
	33000	Department of Energy	\$ 37,447
*		Oregon Energy Loan Program (SELP)	\$ 140,822
	34000	Department of Environmental Quality	\$ 365,159
	35000	Columbia River Gorge Commission	\$ 429
	39900	Psychiatric Security Review Board	\$ 4,967
	40400	Public Defense Services Commission	\$ 158,732
	41500	Oregon Youth Authority	\$ 480,677
	42500	Commission on Indian Services	\$ 857
*	43500	SAIF Corporation	\$ 13,360
	44000	Department of Consumer and Business Services	\$ 601,363
	44300	Oregon Health Authority	\$ 10,043,949
*	45900	Public Employees Retirement System	\$ 1,040,000
	47100	Employment Department	\$ 782,268
	52500	Higher Education Coordinating Commission	\$ 749,354
	54300	Oregon State Library	\$ 20,061
	58100	Department of Education	\$ 1,564,467
	58400	Teacher Standards and Practices Commission	\$ 11,376
	58500	Commission for the Blind	\$ 32,005
	60300	Department of Agriculture	\$ 188,656
	62800	Oregon Forest Resources Institute	\$ 3,402
	62900	Department of Forestry	\$ 478,594
	63200	Department of Geology and Mineral Industries	\$ 12,658
	63400	Parks and Recreation Department	\$ 304,472
	63500	Department of Fish and Wildlife	\$ 528,484
	66000	Department of Land Conservation and Development	\$ 31,416
	66200	Land Use Board of Appeals	\$ 2,847
	69000	Water Resources Department	\$ 81,025
	69100	Oregon Watershed Enhancement Board	\$ 47,983
*	73000	Department of Transportation	\$ 1,564,685
	81100	Board of Chiropractic Examiners	\$ 2,566
	83300	Health Related Licensing Boards	\$ 10,427
	83400	Board of Dentistry	\$ 4,100
	83900	Bureau of Labor and Industries	\$ 48,575
	84500	Oregon Liquor Control Commission	\$ 544,759
	84700	Oregon Medical Board	\$ 19,126
	85100	State Board of Nursing	\$ 26,044
	85500	Board of Pharmacy	\$ 10,637

2021-23 PRICE LIST OF GOODS AND SERVICES

Office of the Secretary of State Audits Division			
	Agency Number	Agency Name	2021-23 Charge
	86000	Public Utility Commission	\$ 89,492
	86200	Oregon Racing Commission	\$ 4,924
	91400	Housing and Community Services Department	\$ 325,110
	91500	Construction Contractors Board	\$ 27,332
	91900	Real Estate Agency	\$ 13,244
		Total	\$ 38,812,635
* Direct Bill Agency - Estimated Costs for the 2021-23 Biennium			

Contact for more information: Michael Hickam at 503-986-2238 or michael.hickam@oregon.gov.

2021-23 PRICE LIST OF GOODS AND SERVICES

OREGON STATE TREASURY

Banking Services

Agencies should use the following estimates when projecting their 2021-23 Banking Services costs. Note that the fees listed below do not include fees charged directly to agencies by our banking partners for services such as Lockbox, Onsite Electronic Deposit (OED), and Merchant Card acceptance. Agencies should confirm that they have adequately accounted for these costs to the extent they apply.

Originated International ACH Transaction and Check Copy fees currently are not being charged to agencies. Treasury may decide to charge those fees at a later date.

Note that Banking Services costs are subject to change as a result of any changes to Treasury's costs, including as a result of a variety of in-progress cash management projects and vendor transition efforts. As project implementations and charge methodology review continues, Treasury will work with DAS, the Legislative Fiscal Office, and stakeholders with regard to any need for ongoing changes including the impact of any such changes to agency budgets.

Account Statements	
Monthly account statement (AGY/TRS accounts only)	\$ 11.00
Account Transfers	
Per account to account transfer	\$ 0.05
Per manual account to account transfer	\$ 0.50
Automated Clearing House (ACH)	
Per incoming ACH transaction	\$ 0.10
Per originated domestic ACH transaction	\$ 0.05
Per originated international ACH transaction	\$ 2.50
Returned ACH item	\$ 2.00
ACH reversal	\$ 20.00
Checks/Warrants	
Per check/warrant	
Standard processing	\$ 0.12
Image CD (receive images of redeemed checks on CD)	\$ 0.15
Image Web (access redeemed check images via Internet)	\$ 0.15
Check copy	\$ 1.50
Returned check	\$ 5.00
Forgery collection item	\$ 20.00
Stop Payment Request	\$ 10.00
Foreign Draft Order	\$ 10.00

2021-23 PRICE LIST OF GOODS AND SERVICES

Deposits	
Per deposit (based on average number of items)	
1-10 Items	\$ 1.00
11-20 Items	\$ 2.00
21-30 Items	\$ 3.00
31-40 Items	\$ 4.00
41-50 Items	\$ 5.00
51-75 Items	\$ 8.00
76-100 Items	\$ 10.00
101-125 Items	\$ 12.00
126-150 Items	\$ 15.00
151-175 Items	\$ 17.00
176 Items and up	\$ 20.00
Interfund Loans	
Interfund loan set-up fee	\$ 1,000.00
Overdrafts	
Overdraft (per occurrence)	\$ 30.00
Negative balance penalty rate (see Treasury Policy 02.18.12)	
Wire Transfers	
Per incoming wire	\$ 10.00
Per outgoing domestic wire	\$ 10.00
Per outgoing international foreign currency-denominated wire	\$ 15.00
Per outgoing international US dollar-denominated wire	\$ 25.00

2021-23 PRICE LIST OF GOODS AND SERVICES

Debt Management Services

The table below provides the projected cost for centralized debt management services. These costs are subject to change as a result of changes in Oregon State Treasury's costs, and may be reduced by fees collected for debt management services, in accordance with ORS 286A.014. In the past, Oregon State Treasury has worked with the Legislative Fiscal Office to adjust budgeted debt management costs to agencies according to the most up to date state outstanding debt percentages, and it is expected this process will be repeated for 2021-23. *Reference Treasury General Obligation Bonds, Treasury Article XI-F Bonds, Treasury Article XI-Q Bonds, Treasury Revenue Bonds, Treasury Lottery Revenue Bonds, and Treasury COP in Appendix A.*

Oregon State Treasury Debt Management Services			
Agency Number	Agency Name	% of Outstanding Debt @ 6-30-2019	2021-23 Charge
General Obligation Bonds:			
10700	Dept of Administrative Services	12.97%	\$ 597,678
12300	Business Oregon	2.62%	\$ 120,885
27400	Oregon Department of Veterans' Affairs	3.23%	\$ 148,977
33000	Oregon Department of Energy	1.22%	\$ 56,073
34000	Department of Environmental Quality	0.30%	\$ 13,929
52500	HECC-Higher Educ-CC XI-G (Facilities) "State Paid Debt"	8.82%	\$ 406,088
58100	Department of Education	1.60%	\$ 73,815
73000	Department of Transportation	0.25%	\$ 11,555
91400	Housing & Community Services Department	0.35%	\$ 16,048
	Subtotal	31.37%	\$ 1,445,048
Article XI-F Bonds:			
HECC	Higher Education XI-F (Buildings) "Institutional Paid Debt"		
52500	Eastern Oregon University	0.12%	\$ 5,753
52500	Oregon Health Sciences University	0.23%	\$ 10,674
52500	Oregon Institute of Technology	0.34%	\$ 15,659
52500	Oregon State University	2.43%	\$ 112,099
52500	Portland State University	1.50%	\$ 69,182
52500	Southern Oregon University	0.33%	\$ 15,054
52500	University of Oregon	4.04%	\$ 186,004
52500	Western Oregon University	0.42%	\$ 19,250
	Subtotal	9.41%	\$ 433,675

2021-23 PRICE LIST OF GOODS AND SERVICES

Oregon State Treasury Debt Management Services			
Agency Number	Agency Name	% of Outstanding Debt @ 6-30-2019	2021-23 Charge
Article XI-Q Bonds:			
10000	Department of Human Services	0.30%	\$ 13,930
10700	Dept of Administrative Services	0.62%	\$ 28,358
12300	Business Oregon	0.02%	\$ 1,067
13700	Department of Justice	0.20%	\$ 9,072
15000	Department of Revenue	0.20%	\$ 9,104
15600	Legislative Administration Committee	0.66%	\$ 30,335
19800	Oregon Judicial Department	1.26%	\$ 57,926
24800	Military Dept	0.34%	\$ 15,884
25700	Department of State Police	0.00%	\$ 193
25900	Dept of Public Safety Stnds & Training	0.34%	\$ 15,624
27400	Oregon Department of Veterans' Affairs	0.02%	\$ 866
29100	Department of Corrections	2.58%	\$ 118,774
34000	Department of Environmental Quality	0.03%	\$ 1,589
41500	Oregon Youth Authority	0.48%	\$ 21,919
44300	Oregon Health Authority	2.08%	\$ 95,710
52500	HECC "State Paid Debt"	3.89%	\$ 179,291
52500	HECC "Institutional Paid Debt" Oregon State University	0.04%	\$ 1,633
58100	Department of Education	0.03%	\$ 1,376
62900	Department of Forestry	0.05%	\$ 2,142
63500	Oregon Dept of Fish And Wildlife	0.18%	\$ 8,467
73000	Department of Transportation	0.99%	\$ 45,722
91400	Housing & Community Services Department	1.01%	\$ 46,644
	Subtotal	15.32%	\$ 705,626
Revenue Bonds:			
12300	Oregon Business Development Dept. (Business Oregon) - Economic Development - Bond Bank	0.39%	\$ 17,919
73000	Dept of Transportation - Highway User Tax	20.58%	\$ 948,173
91400	Dept of Housing and Community Dev. - Single & Multi-Family Housing Programs	9.78%	\$ 450,614
	Subtotal	30.76%	\$ 1,416,706

2021-23 PRICE LIST OF GOODS AND SERVICES

Oregon State Treasury Debt Management Services			
Agency Number	Agency Name	% of Outstanding Debt @ 6-30-2019	2021-23 Charge
Lottery Revenue Bonds:			
10700	Dept of Administrative Services	0.99%	\$ 45,487
12300	Business Oregon	1.22%	\$ 56,087
33000	Oregon Department of Energy	0.06%	\$ 2,784
52500	Lottery Bonds - HECC - "State Paid Debt"	1.85%	\$ 85,144
58100	Department of Education	0.01%	\$ 265
62900	Department of Forestry	0.09%	\$ 4,096
63400	Parks and Recreation Department (Oregon State Fair)	0.14%	\$ 6,258
69000	Water Resources Department	0.46%	\$ 21,311
73000	Department of Transportation	4.95%	\$ 228,103
91400	Housing & Community Services Department	0.67%	\$ 30,641
	Subtotal	10.42%	\$ 480,176
Certificates of Participation:			
10700	Dept of Administrative Services	0.07%	\$ 3,185
15600	Legislative Administration Committee	0.00%	\$ 82
24800	Military Dept	0.01%	\$ 286
29100	Department of Corrections	0.46%	\$ 21,292
44300	Oregon Health Authority	1.08%	\$ 49,938
HECC	Higher Education "Institutional Paid Debt"		
52500	Oregon State University	0.01%	\$ 266
52500	Portland State University	0.16%	\$ 7,368
62900	Department of Forestry	0.89%	\$ 40,788
73000	Department of Transportation	0.04%	\$ 1,953
	Subtotal	2.72%	\$ 125,158
	Total	100.00%	\$ 4,606,389

Contact for more information: Matt Smith at 503-378-3562 or Matthew.Smith@State.or.us.

2021-23 PRICE LIST OF GOODS AND SERVICES

OREGON STATE POLICE

Capitol Mall Security Services

This charge covers the cost of the Oregon State Police providing security services to most of the state office buildings on the Capitol Mall and buildings located on Airport Road in Salem. It also covers patrolling and responding to security issues on the common grounds, parks and parking lots on the Capitol Mall. These charges are based on occupied rentable square footage of each agency in the buildings that receive the security services.

Reference OSP, Capitol Mall Security Services in Appendix A.

Federal Funds should not be used to pay for this assessment as the Federal Government will not participate in funding central government functions.

Oregon State Police		
Agency Number	Agency Name	2021-23 Charge
10000	Human Services, Department of	\$ 818,510
10700	Administrative Services, Department of	\$ 754,980
12100	Governor, Office of	\$ 777
12300	Oregon Business Development Department	\$ 77,424
13700	Justice, Department of	\$ 231,623
14100	State Lands, Department of	\$ 75,138
15000	Revenue, Department of	\$ 522,713
16500	Secretary of State	\$ 260,372
17000	Treasurer of State	\$ 74,580
19800	Judicial Department	\$ 210,567
21300	Criminal Justice Commission	\$ 17,849
27400	Veteran's Affairs, Department of	\$ 117,207
33000	Energy, Department of	\$ 89,519
34000	Environmental Quality, Dept. – DEQ	\$ 708
44000	Consumer & Business Services, Dept. of	\$ 283,183
44300	Oregon Health Authority	\$ 186,584
45900	Public Employees Retirement System	\$ 15,190
47100	Employment Dept.	\$ 288,956
52500	Higher Education Coordinating Commission	\$ 40,050
54300	State Library	\$ 42,529
58100	Department of Education	\$ 275,271
60300	Agriculture, Department of	\$ 158,624
63400	Parks & Recreation, Department of	\$ 116,303
66000	Land Conservation & Dev, Department of	\$ 44,129
66200	Land Use Board of Appeals	\$ 7,340
69000	Water Resources Dept.	\$ 113,991
69100	Watershed Enhancement Board	\$ 23,974
73000	Transportation, Department of	\$ 343,256
91400	Housing & Community Services	\$ 143,413
	Total	\$ 5,334,760

Contact for more information: Traci Cooper at 503-934-0994 or Tcooper@osp.oregon.gov.

2021-23 PRICE LIST OF GOODS AND SERVICES

OREGON CORRECTIONS ENTERPRISES

Oregon's constitution requires all eligible adults in custody (AICs) housed in Oregon Department of Corrections facilities to participate in meaningful work and training activities. The Legislature in 1999 created Oregon Corrections Enterprises (OCE) to help carry out this mandate. Oregon Corrections Enterprises' work programs help to hold AICs accountable for their actions and provide a foundation to lead successful lives upon release.

Oregon Corrections Enterprises operates several work programs to teach AICs viable work skills. OCE offers the products and services produced in these programs to government agencies and private sector customers. Pricing varies depending on volume, services requested, and location.

Laundry Services

Laundries are located in Salem, Ontario, Pendleton, Madras, and Umatilla with statewide pickup and delivery available. Each of these modern facilities process thousands of pounds of laundry every day for governmental agencies and hospitals around the state. The laundries also provide additional services such as industrial bag washing and custom folding and packaging.

Garment Manufacturing and Embroidery

Garment Factory: Located in Pendleton, the Garment Factory was originally established to clothe Oregon's incarcerated AICs. The Garment Factory now produces clothing products for customers throughout the United States and internationally. The factory works hand-in-hand with the Embroidery Shop to produce custom screen-printed and embroidered clothing, hats and bags. A second facility located in Wilsonville produces OCE's line of neonatal intensive care unit clothing for hospitals, as well as accessory items, such as mesh shower bags, for government agencies.

Embroidery: Custom embroidery services include shoulder patches, rockers, nametags, badges, blank and embroidered hats and shirts, pouches, and utility belts. In partnership with our Upholstery Shop in Umatilla, custom embroidery is also available on OCE Soft Line seating products.

Safety

Safety Vests: The Garment Factory in Pendleton offers Type R, Class 2 and 3 safety garments certified to ANSI 107-2015 standards. OCE also offers vests which are not ANSI certified for use in areas where the stringent standards are not required. Certified and non-certified vests are worn by employees of governmental agencies around the state.

Data and Fulfillment Services

The OCE Data & Fulfillment Services Group, located in Salem, offers printing, mail/distribution, data management surveys, and fulfillment services.

2021-23 PRICE LIST OF GOODS AND SERVICES

Fulfillment Center: The Fulfillment Center provides a variety of mailing, storage, sorting, collation, kit assembly, and packaging services. Daily pickup and delivery is offered in the Salem area. Fulfillment Center services include:

Inkjet printing for labels and envelopes	Address correction
Assembly of packets and kits of packets containing brochures, catalogs, quarterlies, applications, promotional items, etc.	Envelope preparation, insertion, presorting, sealing and metering
Bar Coding and Zip+4	Data management and grading of surveys
Secure storage and tracking of client materials	Brochures
Quick turnaround for large and small projects	Local area pickup and delivery

Printing: The OCE Print Shop provides printing and design services focusing on customer satisfaction. Customers can expect consistent on-time delivery and competitive prices. OCE provides clients with assistance from project concept to finished product. Services include:

Typesetting and Design/ Web Development	Forms & Manuals
Letterheads	Envelopes
Business Cards	Brochures
Multi-part Carbonless Forms	Copy Services
Multiple Binding Options	Graphic Design

Document Scanning

The OCE Scanning Group in Wilsonville provides a wide range of scanning options, including large format documents, maps, and blueprints. Digital files are created in a variety of formats for electronic storage and retrieval. Shredding and disposal of original documents is also available.

Telecommunications

OCE Telecommunication units are currently located in Salem, Wilsonville, Pendleton, Lakeview, and Ontario. These telecommunication centers offer skilled inbound/outbound contact telephone services, a low-cost, high-quality resource for the customer service, market research, and telemarketing needs of several Oregon state agencies and various private sector partners. The telecommunication centers offer predictive dialing, automatic call distribution, and remote call monitoring equipment to allow OCE to handle calls in the most secure and efficient manner possible. Staff monitors and records both incoming and outgoing calls.

Campaigns Customized to Your Business	100% Auto Dialing
Digital Call Recording and Digital Archiving	Customized Reporting
Industry Leading Call Center Software	

2021-23 PRICE LIST OF GOODS AND SERVICES

Public: The Salem and Wilsonville sites currently provide inbound call services for a variety of state agencies, handling thousands of calls to help state agencies meet the needs of the public they serve. Trained AIC telephone agents answer general information calls from citizens about state services, referrals, statute interpretations, and various licensing and application requirements.

Private: The Lakeview, Salem, Ontario, and Pendleton contact centers currently serve the needs of several private sector companies with inbound and outbound information retrieval and referral services, customer care, and business-to-business marketing services. The OCE contact centers offer the latest advanced contact center technology and have a capacity of over 600 agent seats.

Signage

Opened in 1997 in Ontario, the OCE Sign Shop provides signage for a wide variety of customers including city, county, state, and federal governmental agencies throughout Oregon. In addition to standard traffic signs, OCE can also produce custom signs with customers' own designs, logos, and messages. OCE offers computerized design assistance to meet customers' signage needs. Products include:

Reflective Aluminum and Wooden Traffic Signs	Street and Parking Lot Signs
Routed Wood and Plastic Signs	ADA Signage
Desk Plates	Door Signs
Name Tags	Appreciation and Award Plaques

Metal and Wood Products

OCE has fully equipped wood and metal fabrication facilities located in Salem and Umatilla. These shops produce a large variety of custom-made products. OCE provides products such as fire rings, picnic tables, barbecues, signage, and outdoor furniture to Oregon's parks. OCE also provides fleet equipment such as dump beds, sanders, and deicers to public entities. Installation and refurbishing services are available for fleet equipment. Other products made by these programs includes gates, bike racks, lockers, institutional furniture, office furniture, tables, portable greeting centers, and custom work.

Furniture and Cabinetry

The OCE Furnishings Groups, located in Salem and Umatilla, specialize in manufacturing high quality office furniture, cabinetry, dorm furnishings, and lounge/reception furnishings. For more than fifty years, OCE has sold durable furnishings to many local, state, and federal government agencies. The Furnishings Groups take pride in developing strong customer relationships by providing quality and value in every product.

Office Furniture: OCE has a wide variety of office furnishings to meet any need. Items include desks, chairs, workstations, height adjustable tables and workstations, credenzas, conference tables, file storage units, and keyboard trays to name only a few. OCE uses high quality solid wood lumber or wood veneers in a variety of stains, and laminate choices that meet or exceed the quality rating standards of ANSI and BHMA.

Dormitory Furnishings: From beds, to wardrobes, to study desks, and more, OCE has a wide range of items to outfit any dormitory room or living area. High standards and quality materials go into every piece of furniture.

2021-23 PRICE LIST OF GOODS AND SERVICES

Lounge Furniture: OCE custom manufactures a number of upholstered guest and reception chairs, two and three-seat couches, and one-seat lounge chairs in a choice of fabrics and options. Matching study tables, end tables, and coffee tables round out any reception area or lounge to provide the look and feel customers want.

Contact for more information: Inside Sales Unit at 800-776-7712 or 503-428-5500 or <http://oce.oregon.gov/>.

DEPARTMENT OF JUSTICE

Attorney General’s Office - Legal Services Charge

Pursuant to ORS 180.160: “Subject to rules prescribed by the Attorney General, in rendering assistance to the respective officers, departments, boards and commissions of state government, and other public bodies, the Department of Justice may charge such officers, agencies and public bodies (including, when appropriate, the Department of Justice itself) separately for the cost of such assistance, said cost including, but not limited to salaries of assistants and administrative and clerical salaries, investigative services, and capital outlay; and shall also charge such officers, departments, boards, commissions or public bodies for other costs incurred and disbursements made pursuant to request or authorization in connection with such assistance, and not paid directly out of moneys appropriated or otherwise available for expenditure by such officers, agencies or public bodies.”

Department of Justice Attorney General's Office		
Service	2019-21 hourly rate	2021-23 hourly rate
Assistant Attorney General	\$214	\$258
Investigator	\$126	\$134
Paralegal	\$98	\$110
Law Clerk	\$55	\$60
Legal Secretary/Clerical	\$49	\$52

Contact for more information: William O’Donnell at 503-373-1535 or William.J.Odonnell@doj.state.or.us.

2021-23 PRICE LIST OF GOODS AND SERVICES

EMPLOYMENT DEPARTMENT

Office of Administrative Hearings

Under ORS 183.655, the chief administrative law judge for the Office of Administrative Hearings (OAH) shall establish a schedule of fees for services rendered by administrative law judges assigned from the office. The fee charged shall be in an amount calculated to recover the cost of providing the administrative law judge, the cost of conducting the hearing and all associated administrative costs.

The OAH has established a methodology to create hourly rates for agencies that require billing information for individual cases. Such agencies will transition from actual cost billing to hourly rates, beginning in July of the 2021-23 biennium. The five agencies that send large numbers of hearing referrals to the OAH, and for which individual billing information would be impractical, will continue to be billed at actual cost and will not transition to hourly rates. Those five agencies are identified on the Price List below.

The OAH hourly rates listed below are based on the 2019-21 Legislatively Adopted Budget for service and supplies, inflated consistent with historical rates used by DAS, and include projections for 2021-23 personal services. Rates are established for work performed by three classifications of Administrative Law Judges employed by the OAH as well as a rate for work performed by OAH Support Staff. In addition, all rates include the associated OAH administrative costs and the allocated shared administrative costs to the OAH from the Employment Department. Charges for agency specific training, travel, transcription and translation costs will be directly billed to the agency.

Office of Administrative Hearings	
Service	2021-23 hourly rate
Administrative Law Judge 3	\$204
Administrative Law Judge 2	\$182
Administrative Law Judge 1	\$155
Support Staff	\$80

Agencies not requiring hearing detail will continue to be billed for actual charges. Estimates of 2021-23 charges are provided for agencies remaining on actual billing. These charges are estimates; actual charges may be different.

Office of Administrative Hearings		
Agency Number	Agency Name	2021-23 Charge
10000	Department of Human Services	\$2,690,000
13700	Division of Child Support Services - DOJ	\$3,407,000
44300	Oregon Health Authority	\$3,123,000
47100	Oregon Employment Department - UI	\$9,450,000
73000	OR Department of Transportation - DMV	\$7,632,000
	Total	\$ 26,302,000

***Statute authorizes the OAH to provide services to certain entities that are not state agencies. The estimated 2021-23 costs associated with those services are not included in the Price List total.**

Contact for more information: Mike Smith at 503-947-1213 or Mike.T.Smith@oregon.gov.

2021-23 PRICE LIST OF GOODS AND SERVICES

OREGON HEALTH AUTHORITY – PUBLIC EMPLOYEES’ BENEFIT BOARD

Employee Assistance Program

Agencies participating in the statewide Employee Assistance Program (EAP) offered through the Public Employees’ Benefit Board should use the following estimates when projecting costs for 2019-21. These amounts are subject to change based on the final negotiated contract.

For July 1, 2019 through June 30, 2020, budget \$12.48 per FTE per year for the three-visit model or \$15.96 per FTE per year for the five-visit model. For July 1, 2020 through June 30, 2021, budget \$14.64 per FTE per year for the three-visit model or \$18.12 per FTE per year for the five-visit model.

Costs will increase July 1, 2020, due to new program offerings. Expenditures for EAP are budgeted under professional services.

Contact for more information: Ali Hassoun at 503-378-2798 or Ali.H.Hassoun@state.or.us.

Appendices

2021-23 PRICE LIST OF GOODS AND SERVICES

APPENDIX A – STATE GOVERNMENT SERVICE CHARGES

Agency Number	COO	CFO	CFO Capitol Planning Comm.	Enterprise Info. Svcs. (EIS)	EIS Microsoft 365	Data Center Svcs. (DCS)	CHRO	CHRO Client Agency HR Mgmt. Svcs.	EAM Real Estate Services	EAM Surplus Property Base	EAM Surplus Personal Property Transactions
10000	2,492,331	4,059,882	30,568	22,269,602	8,798,167	14,114,647	8,340,420	-	109,107	80,020	259,402
10700	242,427	408,217	2,976	2,239,205	853,356	1,372,921	811,269	2,249,094	13,718	7,783	103,613
10800	3,208	5,000	-	5,000	11,179	18,165	10,734	29,758	-	-	669
10900	4,140	5,000	51	5,000	14,906	23,448	13,856	-	4,017	133	7,804
11400	7,789	5,000	96	5,000	27,948	44,111	26,066	72,263	236	250	669
11500	3,475	5,000	-	5,000	12,111	19,679	11,628	32,238	-	-	4,608
11900	668	5,000	-	5,000	2,795	3,784	2,236	6,200	-	-	-
12000	2,005	5,000	-	5,000	7,453	11,353	6,709	18,599	-	-	6,466
12100	16,474	19,360	202	106,192	57,760	93,294	55,128	152,833	520	529	1,933
12300	37,056	174,083	454	954,887	130,426	209,855	124,004	-	4,683	1,190	372
12400	1,604	5,000	-	5,000	5,590	9,083	5,367	14,879	-	-	-
13100	668	5,000	-	5,000	2,795	3,784	2,236	6,200	-	-	-
13700	379,599	457,925	4,656	2,511,852	1,353,636	2,149,757	1,270,303	-	12,289	12,188	-
14100	30,205	38,345	370	210,342	107,136	171,057	101,078	-	40,668	970	4,460
14200	14,723	16,733	181	91,789	-	83,379	49,269	-	449	473	-
14300	11,037	12,298	135	67,454	-	62,504	36,934	-	330	354	-
14400	1,871	5,000	-	5,000	-	10,596	6,261	-	-	-	-
14500	6,888	5,000	84	5,000	-	39,010	23,051	-	224	221	-
15000	262,859	302,656	3,224	1,660,154	984,716	1,488,631	879,640	-	8,121	8,439	37,833
15500	67,744	73,830	831	404,973	-	383,651	226,701	-	1,981	2,175	-
15600	19,892	27,705	244	151,973	-	112,655	66,569	-	744	639	60,502
16500	59,720	69,573	732	381,625	208,682	338,208	199,849	-	1,867	1,917	7,656
17000	43,963	55,202	539	302,800	-	248,971	147,118	-	1,482	1,411	16,129
17500	134	2,500	-	2,500	-	757	447	-	-	-	-
19600	9,623	11,134	118	61,070	33,538	54,496	32,202	-	299	309	-
19800	485,741	573,567	5,958	3,146,179	-	2,750,862	1,625,499	-	15,392	15,595	27,947
19900	2,406	5,000	-	5,000	8,385	13,624	8,050	-	-	-	520
21300	5,750	5,000	71	5,000	21,427	32,561	19,241	-	-	-	1,338
24800	123,759	184,043	1,518	1,009,526	481,645	700,878	414,152	-	7,313	3,973	17,244
25000	10,491	14,773	129	81,027	37,265	59,416	35,109	97,334	397	337	10,034
25500	6,682	5,000	82	5,000	23,290	37,844	22,362	-	207	215	-
25700	369,484	429,148	4,532	2,354,001	1,306,123	2,092,476	1,236,455	-	11,516	11,863	51,434
25900	40,060	47,878	491	262,623	141,605	226,869	134,058	-	1,285	1,286	5,500
27400	27,925	97,311	342	533,779	97,820	158,144	93,448	-	2,647	897	15,163
29100	1,256,053	1,488,738	15,405	8,166,147	4,407,468	7,113,318	4,203,298	-	41,410	40,327	74,773
33000	21,183	31,797	260	174,415	75,461	119,967	70,889	-	884	680	892
34000	203,254	259,043	2,493	1,420,925	725,728	1,151,074	680,176	-	6,984	6,526	33,224
35000	-	-	-	-	-	-	-	-	-	-	-
39900	2,940	5,000	-	5,000	10,248	16,652	9,839	27,278	-	-	1,338
40400	21,598	65,422	265	358,863	-	122,313	72,275	-	1,759	693	1,412
41500	262,188	307,943	3,216	1,689,157	939,067	1,484,831	877,395	-	8,628	8,418	65,928
42500	535	2,500	-	2,500	-	3,028	1,789	-	-	-	-
44000	256,051	339,395	3,140	1,861,683	897,145	1,450,075	856,857	-	9,111	8,221	29,508
44300	1,134,151	4,072,576	13,910	22,339,249	3,996,626	6,422,961	3,795,362	-	109,529	36,414	204,623
45900	110,747	1,747,865	1,358	9,587,541	390,346	627,187	370,608	-	47,077	3,556	7,879
47100	353,791	609,547	4,339	3,343,536	1,294,012	2,003,602	1,183,939	-	17,104	11,359	78,861
52500	36,719	403,646	450	2,214,126	-	207,947	122,877	-	10,864	1,179	7,656
54300	10,435	12,391	128	67,962	-	59,098	34,921	96,813	332	335	-
58100	174,626	1,834,669	2,142	10,063,689	-	988,949	584,375	-	49,468	5,607	11,149
58400	6,616	5,000	81	5,000	-	37,466	22,139	61,376	207	212	2,304
58500	17,642	20,488	216	112,388	63,350	99,909	59,037	163,670	550	566	3,345

2021-23 PRICE LIST OF GOODS AND SERVICES

Agency Number	EGS Procurement Services	EGS Property (Auto & General)	EGS Liability (Auto & General)	EGS Workers' Comp.	CGSC	COBID	State Library of Oregon	Oregon Law Library	OGEC	SOS Archives Security Copy Depository	SOS Archives Records Center
10000	1,968,128	1,490,016	20,227,984	8,621,344	888,718	672,866	1,298,607	780,298	193,401	7,780	243,211
10700	191,439	2,613,504	481,209	639,191	998,158	65,449	253,848	75,899	18,812	5,883	38,196
10800	2,533	725	49,707	1,847	13,223	866	1,391	1,004	249	-	1,032
10900	3,269	51,101	8,040	3,338	16,021	1,118	1,791	1,296	321	-	-
11400	6,151	1,928	12,347	4,292	3,240	2,103	4,202	2,439	604	-	-
11500	2,744	1,497	49,707	1,967	6,303	938	1,689	1,088	270	-	4,333
11900	528	536	49,707	774	2,755	180	286	209	52	-	2,505
12000	1,583	721	49,707	1,370	8,264	541	909	628	156	-	6,189
12100	13,008	5,174	302,200	8,264	10,865	4,447	8,753	5,158	1,278	-	17,920
12300	29,262	16,000	45,291	22,260	69,838	10,004	18,384	11,601	2,875	289	30,976
12400	1,266	604	49,707	1,132	6,611	433	687	502	124	-	-
13100	528	531	977	774	-	180	10,412	209	52	-	-
13700	299,759	115,670	1,426,185	346,741	1,066,277	102,482	196,761	118,845	29,456	-	1,061
14100	23,852	124,656	1,599,495	28,710	116,536	8,155	16,514	9,456	2,344	784	-
14200	11,627	8,572	235,717	19,729	8,451	3,975	10,264	4,609	1,142	-	35,427
14300	8,716	3,084	12,336	7,989	-	2,980	12,344	3,455	856	-	-
14400	1,477	482	1,724	12,896	-	505	2,465	586	145	-	-
14500	5,440	1,955	5,480	3,636	11,812	1,860	4,198	2,157	535	-	-
15000	207,573	147,901	326,540	338,551	216,389	70,965	126,035	82,296	20,397	1,441	3,183
15500	53,496	14,142	207,670	49,534	-	18,289	77,357	21,209	5,257	-	472
15600	15,708	773,588	42,901	29,364	716	5,370	15,688	6,228	1,544	-	-
16500	47,159	55,104	348,280	125,302	205,194	16,123	71,874	18,697	4,634	15,361	29,091
17000	34,716	13,065	41,436	24,661	181,228	11,869	24,668	13,764	3,411	10	1,680
17500	106	441	49,707	536	-	36	57	42	10	-	-
19600	7,599	1,476	622,819	4,709	-	2,598	4,122	3,013	747	-	-
19800	383,577	612,920	834,829	590,099	103,919	131,138	223,722	152,075	37,693	42,985	-
19900	1,900	536	2,098	1,490	9,917	649	1,347	753	187	-	1,621
21300	4,540	1,176	49,707	3,159	4,496	1,552	4,192	1,800	446	-	-
24800	97,730	2,532,793	1,113,601	1,869,182	73,827	33,412	65,103	38,747	9,604	-	9,196
25000	8,285	5,386	9,946	7,165	41,839	2,832	5,458	3,285	814	-	45,182
25500	5,277	2,448	163,013	3,397	-	1,804	9,414	2,092	519	-	115,328
25700	291,772	1,453,604	1,967,252	4,032,680	474,915	99,751	245,988	115,678	28,671	63	1,179
25900	31,634	313,307	65,639	127,286	163,344	10,815	33,439	12,542	3,109	-	19,865
27400	22,051	238,090	206,258	19,692	63,271	7,539	18,414	8,743	2,167	20	33,717
29100	991,872	4,208,713	16,083,524	8,606,889	84,394	339,102	599,375	393,244	97,468	4,586	148,103
33000	16,728	6,880	20,786	17,857	80,824	5,719	30,790	6,632	1,644	441	40,172
34000	160,504	113,812	1,110,667	676,415	587,517	54,873	263,707	63,635	15,772	-	80,137
35000	-	-	2,130	-	-	-	-	-	-	-	-
39900	2,322	1,621	103,994	1,728	-	794	7,762	921	228	-	11,730
40400	17,056	4,301	67,432	21,982	2,975	5,831	12,943	6,762	1,676	-	35,161
41500	207,043	895,578	3,764,317	2,839,646	3,669	70,784	148,196	82,086	20,345	10	182,941
42500	422	433	790	655	-	144	229	167	41	-	-
44000	202,197	123,539	354,632	369,134	988,175	69,127	146,532	80,164	19,869	4,271	155,855
44300	895,610	1,687,139	19,609,125	9,386,054	1,157,139	306,192	1,242,291	355,079	88,008	8,481	435,320
45900	87,454	83,235	173,833	124,723	456,535	29,899	52,312	34,673	8,594	10,509	-
47100	279,379	145,344	556,995	711,973	693,199	95,515	180,917	110,765	27,454	98	-
52500	28,996	908	417	417	39,932	9,913	27,335	11,496	2,849	1,659	8,429
54300	8,241	25,097	9,043	5,939	25,079	2,817	-	3,267	810	927	-
58100	137,898	163,990	837,701	256,620	150,166	47,145	153,887	54,672	13,551	226	14,118
58400	5,224	2,230	7,086	3,522	27,272	1,786	2,967	2,071	513	3,763	9,608
58500	13,931	7,200	13,824	24,314	859	4,763	12,861	5,523	1,369	-	-

2021-23 PRICE LIST OF GOODS AND SERVICES

Agency Number	SOS Archives & Records Mgmt.	SOS Archives Compact Shelving	SOS Audits	Treasury General Obligation Bonds	Treasury Article XI-F Bonds	Treasury Article XI-Q Bonds	Treasury Revenue Bonds	Treasury Lottery Revenue Bonds	Treasury COP	OSP Capitol Mall Security Services	Total SGSC
10000	2,830,506	162,617	8,080,876	-	-	13,930	-	-	-	818,510	108,852,938
10700	275,320	15,818	774,485	597,678	-	28,358	-	45,487	3,185	754,980	16,181,478
10800	3,643	209	5,667	-	-	-	-	-	-	-	165,809
10900	4,702	270	12,552	-	-	-	-	-	-	-	182,174
11400	8,846	508	12,990	-	-	-	-	-	-	-	249,078
11500	3,946	227	6,443	-	-	-	-	-	-	-	174,891
11900	759	44	1,267	-	-	-	-	-	-	-	85,285
12000	2,277	131	3,620	-	-	-	-	-	-	-	138,681
12100	18,709	1,075	29,391	-	-	-	-	-	-	777	931,244
12300	42,084	2,418	180,916	120,885	-	1,067	17,919	56,087	-	77,424	2,392,590
12400	1,821	105	2,813	-	-	-	-	-	-	-	112,328
13100	759	44	1,173	-	-	-	-	-	-	-	41,322
13700	431,105	24,768	733,181	-	-	9,072	-	-	-	231,623	13,285,191
14100	34,303	1,971	80,000	-	-	-	-	-	-	75,138	2,826,545
14200	16,720	961	24,478	-	-	-	-	-	-	-	638,668
14300	12,534	720	17,982	-	-	-	-	-	-	-	274,042
14400	2,125	122	3,500	-	-	-	-	-	-	-	54,755
14500	7,823	449	12,266	-	-	-	-	-	-	-	137,089
15000	298,525	17,151	1,317,091	-	-	9,104	-	-	-	522,713	9,342,128
15500	76,936	4,420	106,447	-	-	-	-	-	-	-	1,797,115
15600	22,591	1,298	65,065	-	-	30,335	-	-	82	-	1,451,401
16500	67,823	3,890	-	-	-	-	-	-	-	260,372	2,538,733
17000	49,928	2,868	1,508,022	-	-	-	-	-	-	74,580	2,803,521
17500	300	9	275	-	-	-	-	-	-	-	57,857
19600	10,928	628	17,773	-	-	-	-	-	-	-	879,201
19800	551,648	31,693	905,293	-	-	57,926	-	-	-	210,567	13,516,824
19900	2,732	157	4,236	-	-	-	-	-	-	-	70,608
21300	6,530	375	37,991	-	-	-	-	-	-	17,849	224,201
24800	140,552	8,075	283,842	-	-	15,884	-	-	286	-	9,235,885
25000	11,915	685	25,792	-	-	-	-	-	-	-	514,896
25500	7,589	436	12,738	-	-	-	-	-	-	-	424,737
25700	419,618	24,108	661,230	-	-	193	-	-	-	-	17,683,734
25900	45,496	2,614	76,704	-	-	15,624	-	-	-	-	1,783,073
27400	31,714	1,822	195,586	148,977	-	866	-	-	-	117,207	2,143,610
29100	1,426,481	81,954	2,332,320	-	-	118,774	-	-	21,292	-	62,345,028
33000	24,058	1,382	178,269	56,073	-	-	-	2,784	-	89,519	1,076,986
34000	230,833	13,262	365,159	13,929	-	1,589	-	-	-	708	8,241,946
35000	5,768	-	429	-	-	-	-	-	-	-	8,327
39900	3,339	192	4,967	-	-	-	-	-	-	-	217,893
40400	24,528	1,409	158,732	-	-	-	-	-	-	-	1,005,388
41500	297,763	17,107	480,677	-	-	21,919	-	-	-	-	14,678,852
42500	607	35	857	-	-	-	-	-	-	-	14,732
44000	290,793	16,707	601,363	-	-	-	-	-	-	283,183	9,416,727
44300	1,288,039	74,000	10,043,949	-	-	95,710	-	-	49,938	186,584	89,034,059
45900	125,774	7,226	1,040,000	-	-	-	-	-	-	15,190	15,144,121
47100	401,796	23,084	782,268	-	-	-	-	-	-	288,956	13,197,833
52500	41,701	2,396	749,354	406,088	433,675	180,924	-	85,144	7,634	40,050	5,084,781
54300	11,851	681	20,061	-	-	-	-	-	-	42,529	438,757
58100	198,320	11,394	1,564,467	73,815	-	1,376	-	265	-	275,271	17,669,556
58400	7,513	432	11,376	-	-	-	-	-	-	-	225,764
58500	20,035	1,151	32,005	-	-	-	-	-	-	-	678,996

2021-23 PRICE LIST OF GOODS AND SERVICES

Agency Number	COO	CFO	CFO Capitol Planning Comm.	Enterprise Info. Svcs. (EIS)	EIS Microsoft 365	Data Center Svcs. (DCS)	CHRO	CHRO Client Agency HR Mgmt. Svcs.	EAM Real Estate Services	EAM Surplus Property Base	EAM Surplus Personal Property Transactions
60300	102,581	117,607	1,258	645,107	474,192	580,941	343,281	-	3,277	3,294	15,906
62900	226,934	273,498	2,783	1,500,216	1,074,151	1,285,180	759,419	-	76,251	7,286	11,892
63200	5,202	5,000	64	5,000	36,333	29,458	17,407	48,258	166	167	892
63400	161,061	192,613	1,975	1,056,539	810,505	912,125	538,979	-	52,802	5,171	18,730
63500	308,514	354,214	3,784	1,942,959	1,264,201	1,747,940	1,032,420	-	31,725	9,905	18,805
66000	16,597	20,004	204	109,731	59,623	93,990	55,539	-	537	533	595
66200	1,604	5,000	-	5,000	5,590	9,083	5,367	-	-	-	-
69000	45,919	63,702	563	349,428	164,896	260,051	153,666	-	2,136	1,474	9,440
69100	9,088	26,660	111	146,232	31,675	51,468	30,413	-	717	292	-
73000	1,259,001	1,818,330	15,442	9,974,068	4,534,168	7,130,015	4,213,164	-	150,596	40,422	133,046
81100	1,363	5,000	-	5,000	5,590	7,720	4,562	12,647	-	-	892
83300	6,148	5,000	75	5,000	22,359	34,817	20,573	57,036	188	197	3,047
83400	2,138	5,000	-	5,000	7,453	12,110	7,156	-	-	-	-
83900	29,349	32,961	360	180,795	105,272	166,212	98,216	-	884	942	595
84500	96,762	126,970	1,187	696,468	339,108	547,986	323,808	-	3,469	3,107	7,061
84700	10,959	12,557	134	68,881	38,196	62,065	36,674	-	337	352	372
85100	14,407	16,732	177	91,782	50,307	81,592	48,213	-	449	463	-
85500	5,881	5,000	72	5,000	20,496	33,303	19,679	54,557	186	189	-
86000	34,147	47,025	419	257,942	121,110	193,385	114,272	-	1,263	1,096	6,243
86200	1,641	5,000	-	5,000	13,043	9,295	5,492	-	-	-	-
91400	57,926	314,142	710	1,723,162	208,682	328,050	193,847	-	8,452	1,860	14,494
91500	16,305	18,011	200	98,788	56,828	92,340	54,564	-	483	524	-
91900	7,752	5,000	95	5,000	27,017	43,899	25,940	-	234	249	-
Non-State	-	-	-	-	-	-	-	64,476	-	-	12,933
	11,082,209	21,822,209	135,600	119,162,832	37,000,000	62,761,872	37,085,876	3,265,509	877,551	354,783	1,419,131

2021-23 PRICE LIST OF GOODS AND SERVICES

Agency Number	EGS Procurement Services	EGS Property (Auto & General)	EGS Liability (Auto & General)	EGS Workers' Comp.	CGSC	COBID	State Library of Oregon	Oregon Law Library	OGEC	SOS Archives Security Copy Depository	SOS Archives Records Center
60300	81,005	193,681	257,559	680,946	270,558	27,694	91,149	32,116	7,960	-	15,385
62900	179,204	1,725,603	1,831,138	1,464,004	692,637	61,266	130,151	71,048	17,610	-	30,888
63200	4,108	3,319	40,058	6,298	7,482	1,404	13,136	1,629	404	20	-
63400	127,186	1,652,777	795,438	1,827,981	323,801	43,482	96,828	50,425	12,498	-	11,583
63500	243,625	1,484,309	423,715	2,914,523	597,863	83,327	234,386	96,589	23,940	-	14,088
66000	13,106	5,625	40,661	8,441	5,289	4,481	19,247	5,196	1,288	-	8,282
66200	1,266	1,756	49,707	1,132	-	433	687	502	124	-	6,013
69000	36,261	58,263	216,623	87,983	49,067	12,397	48,819	14,376	3,563	322	9,608
69100	7,177	2,644	6,906	4,476	-	2,454	7,535	2,845	705	-	-
73000	994,200	7,926,830	10,399,420	6,643,842	5,175,467	-	615,620	394,167	97,696	138,963	377,256
81100	1,077	592	49,707	1,132	5,620	368	784	427	106	-	4,834
83300	4,855	1,566	20,323	3,278	25,344	1,660	3,578	1,925	477	-	1,562
83400	1,689	651	9,808	1,370	8,815	577	933	669	166	-	6,897
83900	23,176	7,531	197,360	15,126	46,874	7,924	17,727	9,189	2,277	10	17,978
84500	76,410	482,680	117,993	207,560	398,884	26,123	43,213	30,294	7,509	-	1,415
84700	8,654	9,137	28,683	5,401	45,177	2,959	7,655	3,431	850	98	30,387
85100	11,377	3,145	77,467	7,624	59,392	3,890	7,802	4,511	1,118	324	47,982
85500	4,643	2,037	6,277	3,040	24,242	1,588	4,481	1,841	456	-	-
86000	26,965	11,598	37,802	21,250	136,778	9,219	38,938	10,691	2,650	2,937	36,340
86200	1,296	651	3,032	2,086	6,766	443	903	514	127	10	-
91400	45,742	17,209	66,411	52,755	202,638	15,639	34,358	18,136	4,495	820	149,046
91500	12,875	6,004	25,739	276,962	67,215	4,402	7,035	5,105	1,265	-	-
91900	6,121	2,470	5,898	3,874	31,955	2,093	5,483	2,427	602	132	66,432
Non-State	-	2,044,395	2,930,692	470,171	-	-	31,227	40,211	665,375	107,633	184,472
	8,751,328	33,717,226	91,013,929	54,712,184	17,245,726	2,652,051	7,114,162	3,509,824	1,525,334	360,856	2,783,386

2021-23 PRICE LIST OF GOODS AND SERVICES

Agency Number	SOS Archives & Records Mgmt.	SOS Archives Compact Shelving	SOS Audits	Treasury General Obligation Bonds	Treasury Article XI-F Bonds	Treasury Article XI-Q Bonds	Treasury Revenue Bonds	Treasury Lottery Revenue Bonds	Treasury COP	OSP Capitol Mall Security Services	Total SGSC
60300	116,500	6,693	188,656	-	-	-	-	-	-	158,624	4,415,970
62900	257,726	14,807	478,594	-	-	2,142	-	4,096	40,788	-	12,219,312
63200	5,907	339	12,658	-	-	-	-	-	-	-	244,709
63400	182,914	10,509	304,472	-	-	-	-	6,258	-	116,303	9,312,955
63500	350,374	20,130	528,484	-	-	8,467	-	-	-	-	13,738,287
66000	18,848	1,083	31,416	-	-	-	-	-	-	44,129	564,445
66200	1,821	105	2,847	-	-	-	-	-	-	7,340	105,377
69000	52,150	2,996	81,025	-	-	-	-	21,311	-	113,991	1,860,030
69100	10,321	593	47,983	-	-	-	-	-	-	23,974	414,269
73000	1,429,829	82,146	1,564,685	11,555	-	45,722	948,173	228,103	1,953	343,256	66,687,135
81100	1,548	89	2,566	-	-	-	-	-	-	-	111,624
83300	6,982	401	10,427	-	-	-	-	-	-	-	236,818
83400	2,429	140	4,100	-	-	-	-	-	-	-	77,101
83900	33,332	1,915	48,575	-	-	-	-	-	-	-	1,044,580
84500	109,891	6,313	544,759	-	-	-	-	-	-	-	4,198,970
84700	12,446	715	19,126	-	-	-	-	-	-	-	405,246
85100	16,362	940	26,044	-	-	-	-	-	-	-	572,100
85500	6,678	384	10,637	-	-	-	-	-	-	-	210,667
86000	38,781	2,228	89,492	-	-	-	-	-	-	-	1,242,571
86200	1,864	107	4,924	-	-	-	-	-	-	-	62,194
91400	65,786	3,780	325,110	16,048	-	46,644	450,614	30,641	-	143,413	4,540,610
91500	18,518	1,064	27,332	-	-	-	-	-	-	-	791,559
91900	8,803	506	13,244	-	-	-	-	-	-	-	265,226
Non-State	535,307	26,919	877,541	-	-	-	-	-	-	-	7,991,352
	13,127,123	750,000	38,812,635	1,445,048	433,675	705,626	1,416,706	480,176	125,158	5,334,760	580,984,485

2021-23 PRICE LIST OF GOODS AND SERVICES

APPENDIX B – DATA CENTER SERVICES ESTIMATED CHARGE FOR SERVICES

Agency Number	Mainframe	Midrange	X86 Server	Enterprise Email	Data Network	Data Storage	Data Storage Backup	Colocation	Pass-Through	Total
10000	8,784,274	2,788,310	14,241,070	699,711	2,346,082	6,585,403	2,330,805	-	1,993,046	39,768,701
10700	1,909,404	592,997	1,911,884	177,155	361,088	438,693	142,986	-	198,818	5,733,025
10800	-	-	-	5,342	5,201	-	-	-	-	10,543
10900	-	-	-	955	-	-	-	-	5,838	6,793
11400	-	-	-	5,594	3,261	-	-	-	12,656	21,511
11500	-	-	-	2,120	7,279	-	-	-	-	9,399
11900	-	-	4,120	2,120	2,604	902	652	-	-	10,398
12000	-	-	849	1,951	2,596	107	61	-	-	5,564
12100	263	-	12,166	8,426	35,258	1,092	821	-	-	58,026
12300	8,933	-	-	34,688	8,696	-	-	-	-	52,317
12400	-	-	-	2,600	2,974	-	-	-	-	5,574
13100	-	-	-	565	-	-	-	-	-	565
13700	186,915	-	-	87,246	4,710	6,881	-	-	794,726	1,080,478
14100	5,637	-	417	8,651	-	86	3,090	-	486	18,367
14200	692	1	-	-	-	-	-	-	-	693
14300	-	-	-	-	-	-	-	-	178	178
14400	-	-	-	56	-	-	-	-	-	56
14500	346	-	-	-	-	-	-	-	-	346
15000	12,462	227,539	2,098,041	210,282	293,607	340,205	879,064	-	47,246	4,108,446
15500	-	-	-	-	-	-	-	-	-	-
15600	55,782	-	-	42,638	6,522	1,089	-	-	234,827	340,858
16500	6,275	-	-	49,303	1,465	-	-	-	87,063	144,106
17000	1,088	-	-	11,123	2,174	-	-	-	114,323	128,708
17500	-	-	-	56	-	-	-	-	-	56
19600	-	-	-	-	-	-	-	-	-	-
19800	41,662	-	-	107,914	2,174	3	-	-	6,400	158,153
19900	-	-	-	2,488	2,597	-	-	-	-	5,085
21300	-	-	2,051	4,381	5,105	190	131	-	1,231	13,089
24800	17,917	-	-	20,336	-	-	-	-	1,436	39,689
25000	3,511	-	12,588	6,896	-	25,362	7,595	-	17,610	73,562
25500	-	-	-	-	5,105	-	-	-	-	5,105
25700	237,362	5,296	1,094,858	95,993	389,316	356,074	226,057	-	66,446	2,471,402
25900	8,258	-	-	11,291	-	-	-	-	-	19,549
27400	2,406	72,321	56,456	21,200	45,289	8,585	28,032	-	71,592	305,881
29100	23,591	564,164	819,368	291,273	1,045,125	142,399	280,321	-	315,198	3,481,439
33000	5,060	-	-	24,055	-	-	24,517	-	30,415	84,047
34000	16,312	-	21,356	52,385	7,448	4,865	167,650	-	6,762	276,778
35000	-	-	-	-	-	-	-	-	-	-
39900	-	-	9,478	3,001	-	5,454	901	-	-	18,834
40400	7,962	-	-	-	-	-	-	-	484	8,446
41500	19,945	392,256	505,275	62,131	258,454	96,604	52,516	-	111,080	1,498,261
42500	-	-	-	-	-	-	-	-	-	-
44000	18,221	-	1,567,990	240,132	340,911	517,767	33,292	-	1,217,220	3,935,533
44300	1,643,126	1,597,382	4,423,993	344,754	1,656,755	1,519,958	1,143,943	240,429	2,668,389	15,238,729
45900	11,475	-	-	23,538	-	2	-	65,572	99,697	200,284
47100	4,792,840	976,611	956,311	354,845	708,020	309,646	446,655	-	1,032,467	9,577,395
52500	11,275	42,183	710,749	11,837	31,697	160,358	131,212	-	7,547	1,106,858
54300	-	-	49,305	3,539	21,739	11,026	19,857	21,857	-	127,323
58100	36,767	-	76,233	59,828	14,509	12,296	3,940	-	114,185	317,758
58400	-	-	14,475	5,485	11,626	987	377	-	-	32,950
58500	5,489	-	-	5,786	12,335	-	7,235	-	-	30,845
60300	9,013	-	-	27,976	2,363	-	-	-	54,132	93,484
62900	42,020	-	571,424	187,004	307,923	277,303	447,422	-	64,153	1,897,249
63200	247	-	165,976	12,069	18,197	189,864	127,399	-	21,442	535,194
63400	41,865	-	-	204,148	-	-	-	-	224,404	470,417
63500	63,641	-	-	71,287	-	9	-	-	43,571	178,508

2021-23 PRICE LIST OF GOODS AND SERVICES

Agency Number	Mainframe	Midrange	X86 Server	Enterprise Email	Data Network	Data Storage	Data Storage Backup	Colocation	Pass-Through	Total
66000	1,335	-	-	5,168	-	-	-	-	72	6,575
66200	-	-	-	-	-	-	-	-	-	-
69000	6,033	-	4,101	11,853	-	5,454	31,727	-	61,752	120,920
69100	99	-	-	6,333	-	-	-	-	12,784	19,216
73000	9,915,338	-	6,399,065	288,724	1,729,388	1,487,171	1,469,738	-	951,410	22,240,834
81100	-	-	-	1,272	2,552	-	-	-	-	3,824
83300	-	-	24,935	2,303	12,005	7,156	26,899	-	1,231	74,529
83400	-	-	-	449	3,261	-	-	-	-	3,710
83900	2,176	-	-	7,752	-	-	-	-	-	9,928
84500	7,962	-	325,975	60,855	85,870	74,984	1,707	-	130,481	687,834
84700	2,275	-	-	2,809	1,087	-	-	-	-	6,171
85100	2,918	-	-	4,326	1,087	-	4,977	-	76	13,384
85500	-	-	17,077	7,210	6,900	3,133	3,523	-	2,695	40,538
86000	3,725	-	-	8,146	3,261	-	-	-	800	15,932
86200	-	-	16,791	2,799	5,813	1,163	717	-	15,994	43,277
91400	31,546	180,240	62,913	41,242	56,337	41,414	65,519	-	66,379	545,590
91500	148	-	-	4,494	757	-	-	-	-	5,399
91900	593	-	7,851	5,653	-	5,020	4,030	-	10,795	33,942
Non State	427	-	16,478	70,067	26,514	3,608	2,885	1,377,025	61,518	1,558,522
	28,006,611	7,439,300	36,201,619	4,137,609	9,905,037	12,642,313	8,118,253	1,704,883	10,981,055	119,136,680